

भारत सरकार / Government of India



खान मंत्रालय / Ministry of Mines

भारतीय भूवैज्ञानिक सर्वेक्षण / Geological Survey of India

No. 4239/A-12031/8/15/NER/2017

Sub : Filling up of the post of Ordinary Grade Driver in Geological Survey of India an attached office of Ministry of Mines, New Delhi in field areas of North Eastern Region covering Arunachal Pradesh, Assam, Nagaland, Manipur, Meghalaya, Mizoram, Tripura & Sikkim on absorption basis.

It is proposed to fill up 25 (twenty five) no. of posts of Ordinary Grade Driver in Level-2 (Rs. 19,900-63,200) [(prerevised Pay Band-I, Rs. 5,200-20,200 plus Grade Pay Rs. 1900/-)] in Geological Survey of India, North Eastern Region, an attached office of Ministry of Mines, New Delhi on absorption basis. Details of the post, eligibility conditions, method of recruitment and vacancy thereof are given in **Annexure-I**. Those who have completed 54 years of age as on the date of publishing of this notice are not eligible to apply.

2. For absorption basis : Officials holding the post of DISPATCH RIDER on regular basis as Group 'C' employee in Pay Band -I, Rs. 5,200-20,200/- plus Grade Pay Rs. 1800/- in other Ministries of Central Government who fulfil the necessary qualification as given in **Annexure-I**, will forward their application through proper channel as per the proforma given in **Annexure-II** along with the copies of their valid Driving Licence, Certificate of experience and educational certificates duly attested by an officer not below the rank of Under Secretary or equivalent, Vigilance Clearance and Integrity Certificate.

3. The application with requisite documents may be forwarded/ submitted by Ordinary post/ Speed post **within 30 (thirty) days and 60 (Sixty) days** for candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep) from the date of issue of this Advt. Applications received after the closing date shall be treated as invalid and no correspondence in this regard will be entertained. The envelope containing the application shall indicate at the top the name of the post applied for. The applications may be forwarded to "**The Additional Director General, Geological Survey of India, North Eastern Region, Lower Motinagar, Lumsophoh, Shillong-793014**".

4. On appointment to the post, the pay and all other terms and conditions of the appointment will be regulated in accordance with the provisions of the relevant rules and regulations. The appointed candidates are likely to be posted anywhere in North Eastern Region (Arunachal Pradesh, Assam, Nagaland, Manipur, Meghalaya, Mizoram, Tripura & Sikkim) and will be required to work in the field areas. The place of posting is at the discretion of the appointing authority i.e., the Additional Director General & Head of Department, Geological Survey of India, North Eastern Region, Shillong. Those candidates familiar with local language and terrain will be given preference to meet operational needs of those places.

5. The Ministries are requested to forward the applications of only such eligible and willing Group 'C' employee with Grade Pay of Rs. 1,800/- and whose services can be spared immediately on their selection. Candidates once selected will not be allowed to withdraw their candidature subsequently. Applications received after expiry of the prescribed period and/or found to be incomplete in any manner, may not be considered for selection. No advance copy of the application shall be entertained.

(Rajeeb Chandra)
Superintending Engineer & Head of Office

ANNEXURE - I

1. Name & classification of post : Ordinary Grade Driver, General Central Service Group 'C' Non-Ministerial-Non-Gazetted)

2. Number of post : 25 (TWENTY FIVE)-UR - 14; OBC - 04; SC - 01; ST - 06; Ex-Servicemen- 03 (which are inclusive in total no. of posts).
State Unit wise: Assam-03; Arunachal Pradesh-02; Manipur-01; Nagaland-03; Tripura-04; Mizoram-01; Sikkim-02 & Meghalaya-09.

3. Level in Pay Matrix : Level-2: (Rs. 19,900-63,200) of Pay Matrix of 7th Central Pay Commission

4. Age limits for direct recruitments : Not exceeding 25 (twenty-five) years. Relaxable for departmental candidates up to 40 (forty) years in accordance with the instructions or orders issued by the Central Government from time to time. Age Relaxation w.r.t. SC/ST/OBC/Ex-SM as per extant Rules.

NOTE: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India. However, the closing date of applications for candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep shall be 01 (one) month beyond the normal closing date for receipt of applications.

5. Eligibility (Educational and other qualifications):**For Absorption: -**

Officials holding the post of Dispatch Rider on regular basis as group C employee in Pay Band-I Rs. 5,200- 20,200 plus Grade Pay Rs. 1,800/- in other Ministries of Central Government who fulfil the necessary qualifications prescribed for direct recruits.

For Direct Recruitment: -

- (a) (i) Matriculation or its equivalent from a recognised Board or University.
(ii) Driving license for Light Motor Vehicles (LMV) and Heavy Motor Vehicles (HMV).
(b) (i) 03 (three) years' experience in driving of trucks, jeeps or tractors from recognised organisation.
(ii) Experience in repairs and maintenance of vehicles Selection through Open Competitive Examination by holding trade test (practical and written) to be conducted by the Appointing authority.

Syllabus for Trade test: -

1. Able to read English numerals and figures
2. Have a knowledge of Traffic Regulation

3. To locate faults and carry out minor running repairs/defects.

4. To change wheels and correctly inflate tyres.

Note: The qualification regarding experience is Relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribe community, if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

6. Mode of recruitment: Absorption failing which by Direct Recruitment.

7. Period of probation: 02 (two) years.

8. Requirement for the job: GSI is a field based organization. The Drivers are to perform duties at Headquarters as well as in the field/ Remote Areas and accompany the field parties to the earmarked areas in various Regions.

ANNEXURE-II**CURRICULUM VITAE PROFORMA**

1.	Name and Address (in Block letters) :					
2.	Date of Birth (in Christian era) :					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications/Experience required			Qualifications/Experience possessed by the officer		
	Essential	(1)				
		(2)				
		(3)				
	Desired	(1)				
		(2)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/ Institutions	Post held	From	To	Scale of Pay and Basic Pay	Nature of Duties (in detail)
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9.	In case the present employment is held on deputation/contract basis, please state- a) The date of initial appointment b) Period of appointment on deputaton/contract c) Name of the parent office/organization to which you belong					
10.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)					
	a) Central Government					
	b) State Government					
	c) Autonomous Organization					
	d) Government Undertaking					
	e) Universities					
	f) Others					
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.					
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.					
13.	Total emoluments per month now drawn					
14.	(Note : Enclose a separate sheet, if the space is insufficient)					
15.	Please state whether you are applying for deputation (ISTC)/ Absorption/Re-employment Basis. (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for Short-Term Contract).					
16.	Whether belongs to SC/ST					

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