AIRLINE ALLIED SERVICES LIMITED

(A wholly owned subsidiary of AIL)

Sub: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts:

S.NO	CATEGORY	NO OF VACANCIES	PLACE OF POSTING	SALARY & EMOLUMENTS The Gross salary Per month (approx.)
1.	Dy. Chief Financial Officer	1	Delhi	Rs. 1,20,000 /-
2.	Asst. General Manager (Operations Training)	1	Delhi	Rs. 80,000 /-
3.	Chief / AGM of MMD	1	Delhi	Rs. 80,000 /-
4.	Asst. General Manager (Revenue Management)	1	Delhi	Rs 80,000/-
5.	Sr. Manager (Liaison Officer)	1	Delhi	Rs. 65,000 /-
6.	Sr. Manager (Personnel)	1	Delhi	Rs. 65,000 /-
7.	Business Analyst (Sr. Manager)	1	Delhi	Rs 65000/-
8.	Sr. Manager (Finance)	1	Delhi	Rs. 65,000 /-
9.	Manager (Personnel)	1	Delhi	Rs. 42,000 /-
10.	Manager (Finance)	1	Delhi	Rs. 42,000 /-
11.	Manager (Catering)	1	Delhi	Rs. 42,000 /-
12.	Manager Reservation Procedures	1	Delhi	Rs 42,000/-
13.	Station Managers*	01 for each station	Jagdalpur,Gulbarga, Mysore,Amravati Keshod,Jharsuguda, Rourkela, Kota, Klaikunda (Kharagpur)	Rs. 42,000 /- + Perks
14.	Manager Pricing Analyst	1	Delhi	Rs 42000/-
15.	Manager Sales and Marketing	1	Delhi	Rs 42000/-
16.	Call Center Monitoring Unit -Assistant Manager - Officer - BPO Team Leader (Officer on site)	1 for each	Delhi Officer on Site	Rs 39000/- Rs 36000/- Rs 36000/-
17.	Officer (Security)	1	Delhi	Rs. 36,000 /-

18.	Officer- - MMD - Slots (Officer) - Customer Care - Passenger Sales	5 1 1 3 (1 for Hyderabad & 2 for Delhi)	Delhi for each Hyderabad & Delhi	Rs. 36,000/-
19.	Asst. Officer (Office Management)	03	Delhi	Rs 30,000/-
20.	Cabin Crew	42	• Northern Region • Southern Region • Eastern Region	Please refer to separate advertisement on Air India website Rs. 37,800 /-
21.	Supervisor (Security)*	03 for each station	Jagdalpur , Gulbarga Mysore,Amravati, Keshod , Jharsuguda Rourkela , Kota , Klaikunda (Kharagpur)	Please refer to separate advertisement on Air India website Rs. 21,371 /-

- In addition to above, a panel will also be formed for future requirement.
-Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.
* Appointment may be done for other stations to which Alliance Air may operate in future

1. Dy. Chief Financial Officer

a. Qualification : Qualified Associate Chartered Accountant from ICAI

b. Experience : Should have minimum of 06 years of Aviation experience in Handling Finance / Account Functions. The experience should be post qualification

c. Age : Maximum 50 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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2. AGM Operations Training

a. Qualification : Graduate from recognized University. Masters in Business Administration from Recognized University / Institution as additional qualification will be preferred Proficiency in using computers.

b. Experience : Minimum 7 years of experience in Airline Flight Crew Training including Minimum two years of managerial experience in an Airline Flight Crew Training. The experience should be post qualification.

c. Age : Maximum 45 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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3. Chief/ AGM of MMD

a. **Qualification**	:	Masters in Business Administration from recognized University with specialization in Material Management or its equivalent
b. Experience	:	Minimum 5 years of experience in handling Material Management in Aviation The Experience should be Post Qualification
c. Age	:	Maximum 45 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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4. AGM Revenue Management

a. **Qualification**	:	Full time 2 years Masters in Business Administration from recognized University with specialization in Marketing or its equivalent
b. Experience	:	Minimum 5 years of experience in Revenue Management in Aviation/ Hotel industry. The Experience should be Post Qualification
c. Age	:	Maximum 45 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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5. Sr. Manager (Liaison Officer)

a. **Qualification**	:	Graduate from recognized University. Masters in Business Administration from Recognized University / Institution as additional qualification will be preferred
b. Experience	:	Minimum 3 years of experience in Liaison work including doing Liaison with DGCA The Experience should be Post Qualification
c. Age	:	Maximum 45 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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6. Sr. Manager (Personnel)

a. **Qualification**	:	Full time Masters in Business Administration from recognized University with specialization in Personnel / HR or its equivalent
b. Experience	:	Minimum 4 years of experience in Personnel / HR in any organization of repute. Experience in Aviation would be preferred. The Experience should be Post Qualification
c. Age	:	Maximum 45 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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7. Business Analyst (Sr. Manager)

a. **Qualification** :
b. **Experience**

Graduate from recognized university and diploma post-graduation in aviation or related field , sales and marketing with minimum 6 years of experience in Aviation / Travel & Tourism / Travel Management Companies / Hotel Industry. The Experience should be Post Qualification

Or

Masters in Business Administration from recognized University or its Equivalent in Sales & Marketing, Business Management or related field, Finance with minimum 4 years of experience in Aviation / Travel & Tourism / Travel Management Companies / Hotel Industry. The Experience should be Post Qualification

c. Age : Maximum 45 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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8. Sr. Manager (Finance)

a. **Qualification** : Qualified Associate chartered Accountant from ICAI

b. Experience : Minimum 4 years of experience in Finance out of which 2 years of experience in airline accounting
The Experience should be Post Qualification

c. Age : Maximum 45 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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9. Manager (Personnel)

a. **Qualification** : Full time Masters in Business Administration from recognized University with specialization in Personnel / HR or its equivalent

b. Experience : Minimum 3 years of experience in Personnel / HR in any organization of repute. Experience in Aviation would be preferred
The Experience should be Post Qualification

c. Age : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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10. Manager (Finance)

a. **Qualification** : ICWA / ICAI / MBA full time course from recognized University with specialization in Finance or its equivalent

b. Experience : Minimum three years of experience in airline accounting
The Experience should be Post Qualification

c. Age : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

11. Manager (Catering)

a. **Qualification**	:	10+2 from a recognized Board / University and 3 years diploma in Hotel Management from recognized institute / university
b. Experience	:	Minimum 5 years of experience in Catering. Preference will be given who have experience of Aviation or In flight kitchen or Airline The Experience should be Post Qualification
c. Age	:	Maximum 40 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

12. Manager Reservation Procedures

a. **Qualification** **b. Experience**	:	Graduate with Minimum 5 years of Aviation experience, in handling Passenger Reservation systems in Aviation/ Travel Management Companies. The Experience should be Post Qualification **OR** Full time 2 years MBA with Minimum 3 years of Aviation experience in handling Passenger Reservation systems in Aviation/ Travel Management Companies. The Experience should be Post Qualification.
c. **Age**	:	Maximum 40 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

13. Station Managers *(Manager Grade)* *

a. **Qualification**	:	Graduation from recognized University
b. **Experience**	:	Minimum 05 years of Aviation experience in Airport handling or Sales and Marketing. The Experience should be Post Qualification
c. **Age**	:	Maximum 40 years (as on 15.04.2019) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

Preference would be given to local candidates. In addition to the salary mentioned above following perks would be given:- Maximum of Rs. 10,000/- Reimbursement of House Rent + Maximum Reimbursement of 50 Litres of Fuel.

Only one application is required for applying for the said post in different station.

You can mention your preferences of Station in the column mentioned in the application, However you may be posted anywhere as per the operational requirement.

14. Manager Pricing Analyst

a. **Qualification** : Graduate from recognized University and diploma post graduate in aviation or related field.

or

Masters in Business Administration or its equivalent in Sales and Marketing, Business Management or any related field / Finance.

b. **Experience** : Minimum 02 years of Aviation experience in Aviation. The Experience should be post qualification

c. **Age** : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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15. Manager Sales & Marketing

a. **Qualification** : Graduate from recognized University with Minimum 5 years of Aviation/ travel
b. **Experience** trade experience in handling Sales and Marketing functions.
The Experience should be post Qualification.

Or

Full time 2 years MBA with Minimum 3 years of Aviation / travel trade experience in handling Sales and Marketing functions. The experience should be Post Qualification.

c. **Age** : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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16. Call Center Monitoring Unit Vacancies - 03

a. Assistant Manager -01

a. **Qualification** : Graduate from recognized University.

b. **Experience** : 03 years' experience in working in a call center/BPO of Travel, Hotels, Aviation, Railways etc. The experience should be post qualification

c. **Age** : Maximum 45 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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b. Officer - 01

a. **Qualification** : Graduate from recognized University.

b. **Experience** : 2 years' experience in working in a call center/BPO of Travel, Hotels, Aviation, Railways etc. The experience should be post qualification

c. **Age** : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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c. BPO Team Leader (Officer on site) - 01

a. **Qualification** : Graduate from recognized University.

b. **Experience** : 2 years' experience in working in a call center/BPO of Travel, Hotels, Aviation, Railways etc. The experience should be post qualification

c. **Age** : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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17. Officer (Security)

a. **Qualification** : Graduate from recognized University with valid BCAS Basic AVSEC (12 days new pattern) course

b. Experience : Minimum 3 years of experience in Airline Security / Aviation Security.
The Experience should be Post Qualification

c. **Age** : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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18. Officer Vacancies- 10

a. Officer (MMD) - 05

a. Qualification : Masters in Business Administration from recognized University with specialization in Material Management or its equivalent

b. Experience : Minimum 2 years of experience in handling Material Management. Preference would be given for experience in Aviation.
The Experience should be Post Qualification

c. Age : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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b. Officer (Slots) - 01

a. Qualification : Graduate from recognized University
Desirable: Diploma in Aviation IATA post-graduation.

b. Experience : Minimum 3 years of experience in scheduling and slots management of an airline. The experience should be post qualification

c. Age : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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c. Officer (Customer Care) -01

a. Qualification :Graduate from recognized University.

b. Experience : Minimum 3 years of experience in frontline customer service roles, preferably in the travel / airline industry and in a customer contact environment. Candidate must be fluent in spoken and written English. The experience should be post qualification

c. Age : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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d. Officer (Passenger Sales) - 03 (01 for Hyderabad & 02 for Delhi)

a. Qualification : Graduation from recognized University and diploma post-Graduate related to aviation / sales and marketing with

b. Experience Minimum 4 years of experience in Aviation / Hospitality, sales & Marketing, travel trade

or

Masters in Business Administration or its equivalent Minimum 2 years' experience in Aviation/ Hospitality sales & Marketing – Sales & Marketing, Business Management, Finance or any other related field

c. Age : Maximum 40 years (as on 15.04.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

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19. Asst. Officer (Office Management)

a. **Qualification** : Graduation from recognized University
One year Diploma in office management/ One year certified course of Stenography from a recognized institute

b. **Experience** : Minimum 02 years of related office management experience in Aviation. Experience in an airline will be preferred. The experience should be post qualification

c. **Age** : Maximum 40 years (as on 15.04.2019)
Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

20. Cabin Crew

Please refer to separate advertisement on Air India website

21. Supervisor (Security)

Please refer to separate advertisement on Air India website

FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family on the network of AIR INDIA each passage year as per company policy. The applicable taxes,levy, charges etc. shall be paid by the employee.

In addition all the above posts also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format (except Cabin Crew where candidates are required to fill in an online application) and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. The required experience for all the posts is post qualification. If any candidate wants to apply for more than one post, he/she should submit separate applications for each post along with separate demand drafts (if applicable.)

Post Applied For _____

Alliance Air
Personnel Department
Alliance Bhawan,
Domestic Terminal -1, I.G.I Airport,
New Delhi – 110037

The application should reach us by close of the office hours of 19th April 2019 on the above address. Applications received after the last date will not be entertained. (Except Cabin Crew when the application in online)

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application: -

i) **A duly filled in Application Form in the prescribed format which is available on Career Page** of **Website: www.airindia.in**

ii) **A recent passport size photograph** pasted in the space provided in the Application Format

iii) **One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience etc will be required to be submitted with application. Original certificates will be required at the time of Interview.**

iv) **A Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand Five hundred only)payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**

v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY :**Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment." Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer"Certificate should not be older than 06 (Six) months from the date of eligibility criteria." Candidates belonging to EWS category will be required to attach Income & Assets Certificate as per the attached annexure.

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

Employees of Air India, AIESL, AIATSL and AICL will not be considered for the above posts.

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Alliance Air

(A wholly owned subsidiary of Air India Limited)

FORMAT OF APPLICATION

For all posts

(Except for Sr. No. 20 (Cabin Crew), 21 Supervisor (Security) & Sr. No 13 (Station Manager)
(Cabin Crew – Online form to be filled up)

Paste a recent Passport size photograph

(Please do not staple)

POST APPLIED FOR: _____

I. **a/ Name:** _____

b/ Father's Name: _____

c/ Address: _____

_____

Pin Code _____

d/ Contact Details:

i) **Telephone Nos.:** _____

ii) **Mobile No.:** _____

iii) **E-mail id:** _____

e/ Date of Birth: _____

f/ Age (As on 15.04.2019) _____ **(Years)** _____ **(Months)** _____ **(Days)**

g/ Nationality: _____

h/ Religion: _____

II. **Category you belong to:** ☐ ☐ ☐ ☐ ☐

(Please ✔) **GEN** **SC** **ST** **OBC** **EWS**

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

III. Bank Draft No. _____ &Bank Draft Date: _____ Bank Draft drawn

IV. on: _____ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks

V. Have you ever been employed?
(Please ✔. If yes, give details): ☐ YES ☐ NO

VI. Experience (Starting form present Employer)

Organization	Designation	Period		Details of job assignment	Last Salary Drawn	Reason fo leaving
		From	To			

The experience should be post qualification only.

VII. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date: **SIGNATURE OF CANDIDATE**

Alliance Air

(A wholly owned subsidiary of Air India Limited)

FORMAT OF APPLICATION

FOR STATION MANAGER

Paste a recent Passport size photograph

(Please do not staple)

Preference for Stations:- 1. _____

2. _____

3. _____

I. **a/ Name:** _____

b/ Father's Name: _____

c/ Address: _____

_____

Pin Code_____

d/ Contact Details:

i) **Telephone Nos.:** _____

ii) **Mobile No.:** _____

iii) **E-mail id:** _____

e/ Date of Birth: _____

f/ Age (As on 15.04.2019) _____ **(Years)**_____**(Months)**_____ **(Days)**

g/ Nationality: _____

h/ Religion: _____

II. **Category you belong to:** ☐ ☐ ☐ ☐ ☐

(Please ✔) **GEN** **SC** **ST** **OBC** **EWS**

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

V. Bank Draft No. _____ &Bank Draft Date: _____ Bank Draft drawn

VI. on: _____ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks

V. Have you ever been employed?
(Please ✔. If yes, give details): ☐ YES ☐ NO

VI. Experience (Starting form present Employer)

Organization	Designation	Period		Details of job assignment	Last Salary Drawn	Reason fo leaving
		From	To			

The experience should be post qualification only.

VII. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date: **SIGNATURE OF CANDIDATE**

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FORAPPOINTMENT TO POSTS/ ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Smt / Kum _____ Daughter of Shri / Smt._____ of Village / Town _____ District / Division _____ in the _____ State, belongs to the _____ Community which is recognized as a backward class under:

(i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Smt / Kum. _____ and / or her family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.13/15

District Magistrate / Deputy Commissioner, etc.
Seal

Dated :_____

NOTE:

a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(v) Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

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Annexure-I

Government of.....
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date: _____

VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District_____ in the State/Union Territory _____ Pin Code_____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office_____
Name _____
Designation_____

Recent Passport size attested photograph of the applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/states have been clubbed while applying the land or property holding test to determine EWS status.