



File No. Exam.3(1)2018/SS/

कर्मचारी भविष्य निधि संगठन

(श्रम एवं रोज़गार मंत्रालय, भारत सरकार)

**Employees' Provident Fund Organisation**  
**(Ministry of Labour & Employment, Govt. of India)**

मुख्य कार्यालय/ Head Office

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## **NOTICE**

Subject: Limited Departmental Competitive Examination for promotion to the post of Section Supervisor.

Notice for conduct of Limited Departmental Competitive Examination (LDCE) for promotion to the post of Section Supervisor was issued vide circular no. Exam.3(1)2018/SS/83 dated 21.06.2018 for holding the exam on 22.08.2018. The examination was postponed vide circular no. Exam.3(1)2018/SS/94 dated 06.07.2018.

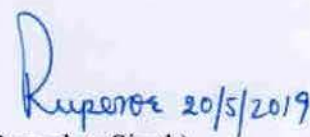
2. The Examination will now be held on **27.07.2019**. Employees of Employees' Provident Fund Organisation (EPFO) who are eligible as per notification No. Exam.3(1)2018/SS/83 dated 21.06.2018 may submit online application. The window for submission of online application is from 05/06/2019 (00:00 hrs.) to 23/06/2019 (24:00 hrs.).

5. As per the interim order of Hon'ble CAT, Principle Bench, New Delhi in OA No. 2495/2018 and also interim orders in various benches of Hon'ble CAT on similar matter, candidates who are eligible for appearing in the Limited Departmental Competitive Examination for promotion to the post of Section Supervisor as per erstwhile Recruitment Rules of Section Supervisor notified on 28.07.1992 (Annexure-A) and 30.09.2006 (Annexure-B) and 05/07/2017 (Annexure-C) may register and appear in the exam. The candidature of such candidates will be provisional subject to outcome of cases in various Legal fora.

6. Candidates who have applied for the Limited Departmental Competitive Examination for promotion to the post of Section Supervisor scheduled on 22.08.2018 but was postponed vide office circular No. Exam.3(1)2018/SS/94 dated 06.07.2018 should apply afresh.

7. Other conditions including the number of vacancies in the earlier notification dated 21.06.2018 will remain the same.

8. Activity Schedule (Annexure-D), Vacancy Position (Annexure-E), Examination Centers (Annexure-F) and Copy of the Employees' Provident Fund Section Supervisor Limited Departmental competitive Examination Scheme, 2017 (Annexure-G) are enclosed with this notice.

 20/5/2019

(K Rupeshor Singh)

Regional P.F. Commissioner-I (Exam.)

File No. Exam.3(1)2018/SS/ 54

Dated: 20/05/2019

Distribution :-

1. PPS / Consultant to CPFC.
2. PPS to FA & CAO, CVO, All ACC (HQ)
3. Director PDNASS, ACC, ZTIs, All ACC (HQ) and ACC, Zones, All OICs – they are requested to circulate the Notice to all eligible employees under them and a confirmation in the regard may be forwarded by e-mail to [rpfc.exam@epfindia.gov.in](mailto:rpfc.exam@epfindia.gov.in) on or before 03.06.2019.
4. AD (OL), Head Office for translation in Hindi
5. Secretary General AIEPFSF & Secretary General, AIEPF SC/ST Staff Federation.
6. Guard File.



(172) #

-87-

EMPLOYEES' PROVIDENT FUND ORGANISATION  
SECTION SUPERVISOR (HEAD CLERK)  
(REGIONAL OFFICES)  
RECRUITMENT RULES, 1992.

In exercise of the powers conferred by sub-section 7(a) of section 5(D) of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (19 of 1952), the Central Board hereby makes the following rules for regulating the method of recruitment to the post of Section Supervisor (Head Clerk) (Regional Offices) under the Employees' Provident Fund Organisation, namely:-

1. SHORT TITLE AND COMMENCEMENT:- (1) These rules may be called Employees' Provident Fund Organisation, Section Supervisor (Head Clerk) (Regional Office) Recruitment Rules, 1992.  
(2) They shall come into force from the date of issue.
2. APPLICATION:- These rules shall apply to the post specified in column 1 of the Schedule annexed to these rules.
3. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:- The number of posts, their classification and scale of pay attached thereto shall be as specified in column 2 to 4 of the aforesaid Schedule.
4. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATION ETC.:- The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 14 of the said Schedule.
5. DISQUALIFICATION:- No person;
  - (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

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<sup>1</sup> Notified vide notification No.P.IV/1(1)/92/RR/A dated 28.07.92

Provided that the Central Board may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. POWER TO RELAX:- Where the Central Board is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

7. SAVING:- Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Govt. from time to time in this regard.

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-89-  
THE SCHEDULE

Name of Post	*No of posts	Classi- fication	Scale of Pay	Whether Selection Non-Sele- -tion post	Whether benefit of added years of service ad- -missible under rule 30 of the C.C.S. (Pension) Rules, 1972.	Age limit for direct recruits.	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Section Supervisor (Head Clerk) (Regional Office)	1349 (1991)	Group 'C' Ministerial	Rs.1400-40- 1800-EB-50- 2300.	Not applicable	Not applicable	Between 18 and 30 years.  i) Relaxable upto 40 years in the case of general candidates and 45 years in the case of SC/ST candidates who are employees of the E.P.F. Organisation.  ii) Relaxable upto 35 years for govt. servants.	<u>Essential</u>  Graduate with three years experience in govt. offices statutory/auto- -nomous bodies, public sector undertakings or reputed firms.
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\*Subject to variation  
dependent on workload.

Note:- The crucial date for determining  
the age limit shall be the last  
date upto which the employment  
exchange has been asked to sponsor  
names of candidates or the last\*\*  
advertisement in the News papers/  
Employment News.

\*\*date for receipt of applications  
through

(41)

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of promotion, if any.	Method of rectt. whether by direct rectt. or by promotion or by deputation/transfer & percentage of the vacancies to be filled by various methods.	In case of rectt. by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.	If a D.P.C. exists what is its composition.	Circumstances in which UPSC is to be consulted in making rectt.
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable but they must be matriculates.	2 years for direct recruits	i) 66 $\frac{2}{3}$ % by promotion on the basis of seniority subject to rejection of unfit. ii) 33 $\frac{1}{3}$ % promotion through departmental examination failing which by direct recruitment.	1) 66 $\frac{2}{3}$ % by promotion of U.D.Ce. with 3 years service rendered serving in the respective regional offices on the basis of seniority subject to rejection of unfit. 2) 33 $\frac{1}{3}$ % by promotion of employees serving in the respective regional offices on the basis of a departmental examination restricted to those who have rendered not less than three years service as U.D.C. including Stenographer (Gr.III) failing which by direct recruitment.	FOR PROMOTION/ CONFIRMATION Group 'C' Departmental Promotion Committee consisting of: 1. R.D.F.C.-in-Charge of the Region-----CHAIRMAN 2. A.P.F.C.-in-charge of Administration-----MEMBER 3. A.P.F.C. (Accounts) ---MEMBER	Not applicable

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175  
176



No. HRD/1(3)2004/RR.—In exercise of powers conferred by sub section 7 (a) of Section 5D of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 (19 of 1952), the Central Board hereby makes the following Rules amending the Employees' Provident Fund Organization Section Supervisor (Head Clerk) (Regional Offices), Recruitment Rules, 1992 notified vide Gazette Notification No. P-IV/1(1)92/RR dated 28th July 1992 namely :—

1. (i) These rules may be called the Employees' Provident Fund Organization Section Supervisor (Head Clerk) (Regional Offices) Amendment Recruitment Rules, 2006.
- (ii) They shall come into force from the date of their publication in the official Gazette.
2. For entry under Column—12 of the Schedule, the words UDCs' appearing in para (1) and (2) may be substituted with the words "Social Security Assistants" and the sub paras be read as under :—
  - (1) 66 2/3% by promotion of Social Security Assistants with 3 (three) years service rendered serving in the respective regional offices on the basis of seniority subject to rejection of unfit.
  - (2) 33 1/3% by promotion of employees serving in the respective regional offices on the basis of a departmental examination restricted to those who have rendered not less than 3 (three) years service as Social Security Assistants including Stenographers failing which by direct recruitment.

A. VISWANATHAN  
Secy.



# भारत का राजपत्र The Gazette of India

असाधारण  
EXTRAORDINARY

भाग III—खण्ड 4  
PART III—Section 4

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

सं. 459]

नई दिल्ली, बुधवार, दिसम्बर 6, 2017/अग्राहायण 15, 1939

No. 459]

NEW DELHI, WEDNESDAY, DECEMBER 6, 2017/AGRAHAYANA 15, 1939

## श्रम एवं रोजगार मंत्रालय (कर्मचारी भविष्य निधि संगठन) अधिसूचना

नई दिल्ली, 4 दिसम्बर, 2017

सं. एच.आर.डी./22/2016/आर.आर./ओ.एन.-कर्मचारी भविष्य निधि एवं प्रकीर्ण उपबंध अधिनियम, 1952 (1952 का 19) की धारा 5 डी की उपधारा (7) के क्लॉज (ए) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए केंद्रीय बोर्ड, केंद्र सरकार की पूर्वानुमति से, एतद्वारा केंद्रीय बोर्ड, कर्मचारी भविष्य निधि संगठन निदेशक (राजभाषा) भर्ती नियम, 2008 में संशोधन के लिए निम्नलिखित नियम बनाता है-

- 1) इन नियमों को कर्मचारी भविष्य निधि संगठन निदेशक (राजभाषा) भर्ती (संशोधन) नियम, 2017 कहा जाएगा।
- 2) ये राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे।
2. कर्मचारी भविष्य निधि संगठन निदेशक (राजभाषा) भर्ती नियम, 2008 (इसके पश्चात् उक्त नियम के रूप में संदर्भित) में नियम 2 के लिए निम्नलिखित नियम को प्रतिस्थापित किया जाएगा:-  
"2. पदों की संख्या, वर्गीकरण तथा वेतन मैट्रिक्स में लेवल- पदों की संख्या, उनका वर्गीकरण तथा वेतन मैट्रिक्स में उनका लेवल वे होंगे जो इन नियमों के साथ संलग्न अनुसूची के क्रम संख्या (2) से (4) में विनिर्दिष्ट हैं।"
3. उक्त नियमों में, अनुसूची के स्थान पर निम्नलिखित अनुसूची को प्रतिस्थापित किया जाएगा:-

### अनुसूची

कर्मचारी भविष्य निधि संगठन में निदेशक (राजभाषा) के पद हेतु भर्ती नियम

1.	पद का नाम	निदेशक (राजभाषा)
2.	पद की संख्या	01* (2017) *कार्यभार के अनुसार परिवर्तनीय



13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Consultation with Union Public Service Commission is not necessary.
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Dr. V.P. JOY, Central Provident Fund Commissioner and

Secy., Central Board, Employees' Provident Fund

[ADVT.-III/4/Exty./328/2017]

**Note :** The Principal rules were published in the Gazette of India, Part-II, Section – 3, sub-section (i) vide number G.S.R. 357, dated the 30<sup>th</sup> October, 1999.

### अधिसूचना

नई दिल्ली, 5 दिसम्बर, 2017

सं. एच.आर.डी./2/2017/आर.आर./एस.एस.—कर्मचारी भविष्य निधि एवं प्रकीर्ण उपबंध अधिनियम, 1952 (1952 का 19) की धारा 5 डी की उपधारा (7) के क्लॉज (ए) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए कर्मचारी भविष्य निधि संगठन, अनुभाग पर्यवेक्षक (मुख्य लिपिक)(क्षेत्रीय कार्यालय) भर्ती नियम 1992 के स्थान पर (इसके पूर्व किए गए बदलाव के अतिरिक्त) केंद्रीय बोर्ड, कर्मचारी भविष्य निधि, केंद्र सरकार के अनुमोदन से, एतद्वारा केंद्रीय बोर्ड, कर्मचारी भविष्य निधि संगठन में अनुभाग पर्यवेक्षक के पद पर नियुक्ति के तरीके का विनियमन करने के लिए निम्नलिखित नियम बनाता है:

#### 1. संक्षिप्त नाम एवं श्रारंभ-

- 1) इन नियमों को कर्मचारी भविष्य निधि संगठन, अनुभाग पर्यवेक्षक, भर्ती नियम, 2017 कहा जाएगा।
- 2) ये राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे।

#### 2. पदों की संख्या, वर्गीकरण तथा वेतन मैट्रिक्स में सेवल-

उक्त पदों की संख्या, उनका वर्गीकरण तथा वेतन मैट्रिक्स में उनका सेवल वे होंगे जो इन नियमों के साथ संलग्न अनुसूची के कॉलम (2) से (4) में विनिर्दिष्ट हैं।

#### 3. भर्ती की पद्धति, आयु सीमा तथा अन्य अहर्ताएं आदि-

भर्ती की पद्धति, आयु सीमा, अहर्ताएं और इस पद से संबंधित अन्य बातें वे होंगी, जो इन नियमों के साथ संलग्न अनुसूची के कॉलम (5) से (13) में विनिर्दिष्ट हैं।

#### 4. अयोग्यता- वह व्यक्ति

- (क) जिसने ऐसे व्यक्ति से, जिसका पति या जिसकी पत्नी जीवित है, विवाह किया है, अथवा
  - (ख) जिसने अपने पति अथवा अपनी पत्नी के जीवित रहते हुए किसी व्यक्ति से विवाह किया है,
- उक्त पद पर नियुक्ति का पात्र नहीं होगा।

परंतु यदि केंद्रीय बोर्ड, संतुष्ट है कि ऐसे विवाह की, उस व्यक्ति पर लागू व्यक्तिगत विधि (पर्सनल लॉ) के अधीन तथा विवाह के अन्य पक्षकार को, अनुमति है और ऐसा करने के लिए अन्य आधार हैं तो बोर्ड किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगा।

#### 5. झील देने की शक्ति-

जहां केंद्रीय बोर्ड की यह राय है कि ऐसा करना आवश्यक अथवा उचित है, वहां वह केंद्र सरकार के पूर्व अनुमोदन से तथा ऐसा करने के कारणों को लिखित में रिकॉर्ड करके इन नियमों के किसी उपबंध से किसी वर्ग अथवा श्रेणी के व्यक्तियों के संबंध में आदेश द्वारा झील दे सकेगा।

**6. व्यावृत्ति -**

इन नियमों की कोई बात, ऐसे आरक्षणों, आयु सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केंद्र सरकार द्वारा इस संबंध में समय-समय पर जारी किए गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, अन्य पिछड़ा वर्ग, भूतपूर्व सैनिकों और अन्य विशेष वर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

**अनुसूची**

पद का नाम	पद की संख्या	वर्गीकरण	वेतन मैट्रिक्स में लेवल	चयन पद अथवा रैरचयन पद
(1)	(2)	(3)	(4)	(5)
अनुभाग पर्यवेक्षक	2698* (2017) *कार्यभार के अनुसार परिवर्तनीय	ग्रुप 'ख'	वेतन मैट्रिक्स में लेवल-7 (44900-142,400 रुपये)	चयन पद

सीधी भर्ती वाले उम्मीदवारों हेतु आयु सीमा	सीधी भर्ती वाले उम्मीदवारों हेतु शैक्षिक तथा अन्य योग्यताएं	क्या सीधी भर्ती के उम्मीदवारों के लिए निर्धारित आयु तथा शैक्षिक योग्यता पदोन्नति के मायने में ली जाएगी	परिबीक्षा की अवधि, यदि कोई हो
(6)	(7)	(8)	(9)
नागू नहीं	नागू नहीं	नागू नहीं	नागू नहीं

भर्ती की पद्धति क्या सीधी भर्ती या पदोन्नति द्वारा या प्रतिनिधित्व / आमेसन के द्वारा तथा विभिन्न पद्धतियों के द्वारा भरी जाने वाली रिक्तियों का प्रतिपाद	पदोन्नति या प्रतिनिधित्व / आमेसन द्वारा भर्ती होने की स्थिति में बेबिषा, जिनसे पदोन्नति या प्रतिनिधित्व आमेसन किया जाएगा
(10)	(11)
(i) 66 2/3% बरिष्ठता के आधार पर पदोन्नति द्वारा (यदि अनफीट न हों)	पदोन्नति :
(ii) 33 1/3% सीमित विभागीय प्रतियोगी परीक्षा के माध्यम से पदोन्नति द्वारा	(i) संबंधित आंचलिक कार्यालयों में पांच वर्ष की नियमित सेवा सहित लेवल-6 (35400-112400) में बरिष्ठ सामाजिक सुरक्षा सहायक (ii) संबंधित अंचल में कार्यरत सैने कर्मचारी जिन्होंने पांच वर्ष से कम समय से बरिष्ठ सामाजिक सुरक्षा सहायक लेवल-6 (35400-112400) में सेवागत हैं तथा इसके हेतु आयोजित सीमित विभागीय प्रतियोगी आयोजित परीक्षा के आधार पर कार्यरत हैं। नोट: संबंधित अंचल से तात्पर्य है कि कर्मचारी भविष्य निधि संगठन के सभी कार्यालय जहां सामान्य बरिष्ठता लागू है।

यदि विभागीय पदोन्नति समिति गठित है, तो उसकी संरचना	भर्ती करते समय किन परिस्थितियों में संघ ओक सेवा आयोग से परामर्श किया जाएगा
(12)	(13)
समूह 'क' विभागीय पदोन्नति समिति (पदोन्नति के संबंध में विचार करने के लिए) जिसमें शामिल हैं:- i. अपर केंद्रीय भविष्य निधि आयुक्त (अंचल) - अध्यक्ष ii. क्षेत्रीय भविष्य निधि आयुक्त-1 (अंचल कार्यालय) - सदस्य iii. कर्मचारी भविष्य निधि संगठन से बाहर के केंद्रीय सरकार के विभाग या संगठन से कोई अधिकारी - सदस्य	नागू नहीं

डॉ. वी.पी. जोय, केन्द्रीय भविष्य निधि आयुक्त एवं सचिव,  
केन्द्रीय बोर्ड, कर्मचारी भविष्य निधि

[विज्ञापन-III/4/असा./328/17]



## NOTIFICATION

New Delhi, the 5th December, 2017

No. HRD/2/2017/RR/SS.—In exercise of the powers conferred by clause (a) of sub-section (7) of Section 5D of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 (19 of 1952), and in supersession of the Employees' Provident Fund Organisation Section Supervisor (Head Clerk) (Regional Office), Recruitment Rules, 1992 except in respect of things done or omitted to be done before such supersession, the Central Board, Employees' Provident Fund hereby makes the following regulations regulating the method of recruitment for the post of Section Supervisor in Employees' Provident Fund Organisation, namely:-

1. **Short title and commencement.**—(1) These regulations may be called the Employees' Provident Fund Organisation, Section Supervisor, Recruitment Regulations, 2017.  
(2) They shall come into force on the date of publication in the official gazette.
2. **Number of posts, classification, and level in the pay matrix.**—The number of the post, its classification and Level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. **Method of recruitment, age limit and other qualifications etc.**—The method of recruitment, age limit, qualifications and other matters connected therewith shall be as specified in column (5) to (13) of the said Schedule.
4. **Disqualifications.—No Person, —**  
(a) who has entered into or contracted a marriage with a person having a spouse living; or  
(b) who, having a spouse living, has entered into or contracted a marriage with any person;  
shall be eligible for appointment to the said post.  
Provided that the Central Board, Employees' Provident Fund may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these regulations.
5. **Power to relax.**—Where the Central Board, Employees' Provident Fund is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, with the prior approval of the Central Government, relax any of the provisions of these regulations with respect to any class or category of persons.
6. **Savings.**—Nothing in these regulations shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Name of Post	Number of post	Classification	LEVEL in the Pay Matrix
(1)	(2)	(3)	(4)
Section Supervisor	2698* (2017) *Subject to variation dependent on workload	Group 'B'	LEVEL 7 in the Pay Matrix [Rs.44,900 – 1,42,400]

Whether selection post or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(5)	(6)	(7)	(8)	(9)
Selection	Not applicable	Not applicable	Not applicable	Not Applicable

Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made
(10)	(11)
(i) 66 2/3% by promotion on the basis of seniority subject to rejection of unfit. (ii) 33 1/3% by promotion through Limited Departmental Competitive Examination.	(i) Senior Social Security Assistants in LEVEL-6 (Rs.35400 – 112400) with five years' of regular service rendered in the respective zonal offices; (ii) Employees serving in the respective zone on the basis of Limited Departmental Competitive Examination held for those who have rendered not less than five years' service as Senior Social Security Assistants in LEVEL-6 (Rs.35400 – 112400).  <b>NOTE:</b> Respective Zone means all offices of Employees' Provident Fund Organisation sharing a common seniority.

If a departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Departmental Promotion Committee (for considering Promotion) consisting of: 1. Additional Central Provident Fund Commissioner (Zone) – <b>Chairman</b> 2. Regional Provident Fund Commissioner – I (Zonal Office) – <b>Member</b> 3. An officer from Central Government Department or Organisation outside the Employees' Provident Fund Organisation – <b>Member</b> .	Not Applicable

Dr. V.P. JOY, Central Provident Fund Commissioner and

Secy., Central Board, Employees' Provident Fund

[ADVT.-III/4/Exty/328/2017]



**ANNEXURE-D**

S. No.	Activity to be carried out	Date
1	Application Form Go-Live	5 <sup>th</sup> June, 2019 (00:00 hrs.)
2	Closure of Application Form	23 <sup>rd</sup> June 2019 (24:00 hrs.)
2	Forwarding of data by EdCIL to EPFO for verification	24 <sup>th</sup> June 2019 to 10 <sup>th</sup> July 2019
3	Forwarding of data to zonal offices for verification	
4	Submission of confirmed data by zonal offices to EPFO HO	
5	Date for withdrawal of application by candidates	
6	Generation of final list of applicants by EdCIL	12 <sup>th</sup> July 2019
7	Go-Live of Mock Test Link	18 <sup>th</sup> July 2019 onwards
8	Issue of E-Admit cards	18 <sup>th</sup> July 2019
9	Exam Date	27 <sup>th</sup> July 2019
10	Go-Live of Objection Management Link	1 <sup>st</sup> August, 2019 to 3 <sup>rd</sup> August, 2019
11	Evaluation of Objections received	24 <sup>th</sup> August 2019
12	Submission of Final Merit list to EPFO	1 <sup>st</sup> September 2019

**ANNEXURE-E**

**STATEMENT SHOWING VACANCY POSITION IN THE CADRE OF SECTION  
SUPERVISOR UNDER EXAMINATION QUOTA AS ON 31.03.2017**

		Break of Vacancies (Category Wise)			
		SC	ST	UR	Total
1	Uttarakhand	00	00	06	06
2	Delhi	05	04	18	27
3	Haryana	05	04	36	45
4	Rajasthan	03	02	17	22
5	Punjab	08	04	40	52
6	Himachal Pradesh	01	00	08	09
7	Uttar Pradesh	07	05	27	39
8	Bihar	01	00	09	10
9	Odisha	03	01	15	19
10	Andhra Pradesh	00	01	18	19
11	Telangana	04	04	26	34
12	Karnataka	14	05	93	112
13	Goa	02	01	01	04
14	Tamilnadu	28	15	138	181
15	Kerala	09	04	50	63
16	West Bengal	05	00	22	27
17	North East Region (Guwahati)	00	00	08	08
18	Jharkhand	01	00	07	08
19	Maharashtra	18	10	103	131
20	Chhattisgarh (Raipur)	01	00	06	07
21	Gujarat	11	03	61	75
22	Madhya Pradesh	04	07	24	35
	<b>Total</b>	<b>130</b>	<b>70</b>	<b>733</b>	<b>933</b>

(Authority Note No. HRM-IV/5(2)17/SS/Vacancy Position/Exam/302 dated 19.03.2018)



**ANNEXURE-F****Examination Centers for Section Supervisor Examination.**

Sl. No	STATE	EXAM CENTER
1	ANDHRA PRADESH	GUNTUR
2	KARNATAKA	BANGALORE, HUBLI & MANGALORE
3	BIHAR	PATNA
4	JHARKHAND	RANCHI
5	TAMIL NADU	CHENNAI, COIMBATORE & MADURAI
6	DELHI	DELHI
7	UTTARAKHAND	DEHRADUN
8	GUJARAT	VADODARA, AHMEDABAD & SURAT
9	HARYANA	FARIDABAD & GURGAON
10	GOA	GOA
11	KERALA & LAKSHADWEEP	THIRUVANANTHAPURAM
12	MADHYA PRADESH	INDORE & JABALPUR
13	CHATTISGARH	RAIPUR
14	MAHARASHTRA	NASIK, NAGPUR, PUNE, THANE & MUMBAI
15	NORTH-EASTERN REGION	GUWAHATI
16	ODISHA	BHUBANESWAR
17	PUNJAB	CHANDIGARH & LUDHIANA
18	HIMACHAL PRADESH	SHIMLA
19	RAJASTHAN	JAIPUR & JODHPUR
20	TELANGANA	HYDERABAD & NIZAMABAD
21	UTTAR PRADESH	KANPUR, VARANASI & NOIDA
22	WB, A&N ISLANDS & SIKKIM	KOLKATA & SILIGURI





कर्मचारी भविष्य निधि संगठन  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

**Employees' Provident Fund Organisation  
(Ministry of Labour & Employment, Govt. of India)**

मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भिकाजी कामा प्लेस, नई दिल्ली-110066

Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066  
Phone No. 011-26714172, Fax. 011-26172661, Email- [rpfc.exam@gov.in](mailto:rpfc.exam@gov.in)

File No. Exam.3(1)2017/SS/252

Dated: 11 DEC 2017

To

All ACCs (Zonal Offices),  
(Including ACC (ASD), Head Office)

Subject:- Notification of the Employees' Provident Fund Section Supervisor Limited  
Departmental Competitive Examination Scheme 2017 - Regarding.

Sir,

I am directed to forward herewith the Examination Scheme namely Employees' Provident Fund Section Supervisor Limited Departmental Competitive Examination Scheme 2017.

2. The above Scheme has been approved by the Chairperson, Executive Committee and Secretary, Ministry of Labour and Employment, Govt. of India.

3. Accordingly, the Scheme has been finalized as per the directions of the Executive Committee, EPF taking into consideration the views of the All India EPF Staff Federation and approved by the Chairperson, Executive Committee, EPF and is notified herewith for the information of all concerned. The Scheme shall come into force from the date of issue of this notification i.e. 11.12.2017.

4. With the notification of this Scheme, the existing Scheme of Examinations for the posts covered under this Scheme shall cease to have effect.

This may please be circulated to all concerned.

(This issued with the approval of Central Provident Fund Commissioner)

Yours faithfully,

Encls: As above

(M. Ngullie)

Regional P.F. Commissioner (Exam.)

Copy to:-

1. PS to CPFC, All Additional C.P.F.C. / F.A & C.A.O, Director, PDNASS, C.L.O
2. PS to CVO
3. Secretary General, EPFC Officers Association
4. Secretary General, EPF Staff Federation
5. Guard File
6. EPFC (NDC) for uploading on the website please.

(M. Ngullie)

Regional P.F. Commissioner (Exam.)



**Limited Departmental Competitive Examination Scheme for promotion to the post of  
Section Supervisor Employees Provident Fund Organisation 2017**

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT**

(i) This Scheme shall be called the Employees' Provident Fund Section Supervisor Limited Departmental Competitive Examination Scheme 2017

(ii) The examination under this Scheme shall be held for filling up the vacant posts of **Section Supervisor** falling under Examination Quota as prescribed in the relevant Recruitment Rules.

(iii) It shall come into force from the date of its notification. It shall supersede all provisions of the EPF Departmental Promotion Examination Scheme, 2016 except otherwise provided in this Scheme. It shall be applicable to the examinations conducted after its notification.

(iv) The Central P F Commissioner may, from time to time, give such directions as considered fit for the fair and transparent conduct of examination and when any such direction is given, such direction shall be binding.

**2. DEFINITIONS**

(a) "**Examination**" for the purpose of this Scheme means the Limited Departmental Competitive Examination for promotion to the post of Section Supervisor for filling up vacancies against examination quota in the cadre.

(b) "**Organisation**" means Employees' Provident Fund Organisation.

(c) "**Paper**" means question paper(s) specified in Para 6 of the Scheme.

(d) "**Schedule**" means the Schedule annexed to this Scheme.

(e) "**Syllabus**" means the syllabus prescribed for the Examination at (a) above

(f) "**vacancy Year**" means the financial year.

(g) "**DPC**" means Departmental Promotion Committee as per the Recruitment Rules for the post of Section Supervisor in the Employees' Provident Fund Organisation.

(h) "**DOPT**" means "Department of Personnel and Training" under the Ministry of Personnel, Public Grievances and Pensions, Government of India.

(i) "**Region**" means the respective Regions where the cadre is maintained i.e the seniority list, roster, etc are maintained.

(j) "**Liaison Officer/ Chief Liaison Officer**" means the officers duly appointed for ensuring implementation of beneficial provisions for each reserved category - SC/ST/OBC/ PH and others as per rules .

(k) "**Screening Committee for Determination of Vacancies**" means a Committee constituted as per the constitution of DPC prescribed for the RR.



### **3.DETERMINATION OF VACANCIES**

(i) The Regional Commissioner In Charge of Regions / RPFC-I (ASD, HQ) in their respective jurisdiction shall determine the examination quota vacancies in different categories. While determining such vacancies, the Regional Commissioners In Charge of Regions will take into account all existing and anticipated vacancies for each vacancy year to which such determination pertains.

(ii) the Examination shall be conducted in all the Regions / HQ simultaneously in respect of the vacancies that have been assessed in respect of the vacancy year(s) for which the examination is to be conducted.

(iii) The officer in charge of the Region/ASD (EPFO, HQ) shall finalise the vacancies under the Examination Quota in all categories and forward the same to Head Office, HRM Division along with the certificate of the Liaison Officers / Chief Liaison Officer and Screening Committee constituted for determination of vacancies. The vacancies so determined shall be forwarded to Examination Section by HR Division, Head Quarters.

(iv) The vacancies so notified shall be provided for the information of the Candidates. The DPC for appointment to the examination quota vacancies shall consider and make recommendations against the vacancies assessed and notified for each Region/HQ/All India Cadre subject to fulfillment of all other criteria for such promotion as provided under the Recruitment Rules for the cadre.

(v) vacancies which remain unfilled based on the result of the examination shall be filled up from the subsequent examinations only.

### **4.ELIGIBILITY**

#### **4(a)**

(i) The required qualifications and eligibility conditions for appointment to the post of Section Supervisor under Examination Quota will be same as prescribed under the notified Recruitment Rules.

(ii) The crucial date to determine the eligibility of the candidate to appear in the examination shall be 1<sup>st</sup> April of the vacancy year as per instructions of DOPT.

(iii) On receipt of the applications from candidates, The Officer In charge of Region/ASD (EPFO, HQ) shall examine the eligibility of the candidate based on the service particulars of the candidate and forward the details to HRM, EPFO, HQ. In case of any change in the eligibility of the candidate, such change may first be communicated to the candidate and thereafter forwarded to HRM, EPFO, HQ.

(iv) Any promotion based on the result of the examination shall be subject to the eligibility of the candidate.

(v) In case a candidate who has applied for the examination is found to be ineligible as per rules; the candidate shall be intimated within 3 days of receipt of the application citing the rule provisions due to which he / she is found ineligible. The candidate may submit a representation for reconsideration to the concerned officer – In Charge of the Region giving detailed reasons for reconsideration within 3 days of receipt of rejection of application failing which his / her representation shall not be considered. Concerned OICs may take care that the



final list of eligible candidates should be forwarded only after ensuring that the rejected candidates have been intimated as per rules.

**4(b) Employees under Suspension / undergoing Disciplinary Proceedings / Criminal Proceedings / Undergoing Punishment**

The officials who are eligible but are under suspension or against whom disciplinary proceeding / Criminal proceedings are pending / undergoing penalty may be permitted to appear in the examination. The result will be declared based on the merit of the candidate. DPC shall follow the DOPT Instructions in regard to such cases.

**5. PREPARATION OF MERIT LIST**

- (i) The examination is a Competitive Examination.
- (ii) A single Merit List of Qualified Candidates for the number of vacancies for which the examination has been conducted for each category for each Region / HQ / All India Cadre will be prepared arranging the candidates in the order of merit based on the total marks obtained in all the papers, subject to the candidates having secured the minimum qualifying marks prescribed for each paper.
- (iii) A Waiting List shall also be prepared on the same lines as the Merit List of Qualified Candidates, which shall be utilized in the event that any person from the Merit List is not found fit by the DPC for promotion or does not join the post after promotion or refuses the promotion for any reason whatsoever. The number of candidates in the Waiting List shall not exceed 20 percent of the notified vacancies for the examination subject to a minimum of one candidate.
- (iv) The DPC shall make recommendations for promotion against the examination quota vacancies on the basis of the Merit List of Qualified Candidates and duly assessing their fitness based on other criteria as contained in the Recruitment Rules.
- (v) The DPC shall make recommendations for promotion against the examination quota vacancies on the basis of the Merit List of Qualified Candidates. While recommending the candidates for promotion against the vacancies, the DPC shall determine the eligibility and other criteria and thereafter consider recommending a candidate for promotion from the declared Merit List of Qualified Candidates in the order of merit.
- (vi) A candidate who is found not eligible by the DPC, shall not be considered for promotion irrespective of merit position in the declared Merit List of Qualified Candidates.
- (vii) In case any vacancy remains unfilled in the event that a person in the Merit List is found to be unfit for promotion by the DPC or due to non-joining of candidates recommended and offered promotion shall be filled up from the available candidates in the Waiting List.
- (viii) Only the vacancies arising during the period for which the examination has been conducted shall be filled up based on this result. In case any vacancy remains unfilled due to non-availability of qualified candidates, the same shall be filled up through subsequent examinations.



## **6.DETAILS OF EXAMINATION**

S. No	Paper	Time	Part	Marks	Type of Exam	Subject and Marking Scheme	
						Subject	Marking Scheme
1	I	3 Hrs	I	100	Computer based objective examination.	English	30
						Staff Service Regulations	70
			II	100		EPF Act & Scheme,	70
						Numerical Ability and Test of Reasoning	30

The syllabus for the various papers are given in the Schedule to this Scheme. The questions shall be based on the up-to-date and amended rules / provisions on the subjects. The pattern of examination will be decided from time to time by the Competent Authority and notified at the time of notification of the Examination.

In addition to the above, the candidates may be required to qualify such Computer Proficiency Test as may be prescribed for them from time to time before being considered for promotion to the higher post for which he / she has qualified. Failure to qualify such Test may render the candidate ineligible for promotion even though he / she maybe in the Merit List of Qualified Candidates or in the Waiting List and his / her name having been recommended by the DPC.

## **7. MEDIUM OF EXAMINATION**

The Medium of examination shall be Hindi / English except to the extent specially directed. The candidates are required to give a specific option for a language for writing the examination. However, the English section of the Paper is required to be written in English only or as directed in the question paper.

## **8.QUALIFYING MARKS AND METHOD FOR PREPARATION OF RESULT & PANEL**

(i) The candidates belonging to General Category who secure at least 40 % marks in each part and candidates belonging to SC/ST Category who secure at least 35 % marks in each part shall be eligible to be considered for inclusion in the merit list.

(ii) The candidates eligible to be considered for the merit list as per Para 8(i) shall be arranged in a single list for each category and for each Region/Head Office/All India Cadre in the order of merit taking into account the total marks secured by them in the examination.

(iii) The fact that a General candidate has obtained at least 40% marks in each part and SC/ST candidate obtained 35% marks in each part and has been placed in the merit list will not entitle him/her to claim the right of promotion to the higher post. All candidates who fail to be promoted by the competent authority – either due to their not fulfilling the eligibility condition or due to lack of vacancies in their category and / or vacancy year or other reasons shall be considered to be unsuccessful in the examination.

(iv) In case two or more candidates have the same marks, the candidate senior-most in the feeder cadre will be considered as having higher rank than the other candidate(s) and will be first considered for promotion subject to fitness and eligibility.

(v) Those SC/ST candidates who qualify as per General Category norms (both minimum qualifying marks in each part as well as overall merit as per General Norms) shall be eligible to be considered against the General Category merit if they are within the panel for General



category vacancies falling which they shall be considered against their respective categories. These instructions shall be subject to DOPT instructions issued from time to time and applicable at the time of conducting of the examination.

#### **9. DATE OF EXAMINATION**

The dates of the examination will be notified by the Head Office from time to time. The officials desirous of appearing in the examination will have to apply to Officer in-charge of the Regional Office /(ASD,HQ), as the case may be, within the time and date specified.

Provided that the Central Provident Fund Commissioner may waive the above condition in favour of a candidate, if he/she is satisfied that it was beyond the control of the candidate to apply in time.

#### **10. Use of unfair means:**

Any candidate who is found to be copying from the answer paper of another candidate or from any written paper or document brought by him / her, or in any other way obtaining help or giving help to other candidates by irregular means, or is found to be in possession of a book , **mobile phones, Bluetooth devices and other electronic or other devices specifically banned** which is not authorised to be used or any written paper or document, or **not following any other directions that have been issued**, he/ she will immediately be expelled from the examination hall and summarily debarred from the examination, in addition to being liable for disciplinary action. Even at the time of valuation, if it is found that some copying / malpractice was adopted by a candidate or candidates the result of the candidate / candidates will be liable to be cancelled. In case of mass copying or recourse to unfair means at one or more centres of the examination, the examination of the concerned examination centre/s will be liable to be cancelled.

#### **11. Communication of result**

The list of candidates declared successful in the Examination will be circulated in the organization for information of all the candidates.

#### **12. Procedure for supply of marklist**

The marks obtained by Candidates in all the Papers shall be intimated to the Candidates.

#### **13. RETOTALLING AND VERIFICATION OF MARKS**

(a) If a candidate desires re-totalling of his/her marks and verification of the fact that all answers written by him/her have been duly assessed by the examiner, he/she should submit an application to the Regional PF Commissioner (Examination) through the Regional Commissioner, In-charge of the Regional Office / Administrative Services Division( Head Office) for undertaking the re-totalling and verification. The application must be supported with confirmation from Regional Commissioner, In-charge of the Regional Office /Administrative Services Division (Head Office) that a **fee of Rs.100/- per paper** has been deposited by the candidates applying for re-totalling / verification of marks within the prescribed time.

(b) Such applications must be submitted within 15 days from the date of communication of the respective results by the Examination Division, Head Office. Any application submitted thereafter shall not be entertained.







**Schedule to the Employees' Provident Fund Section Supervisor Limited Departmental  
Competitive Examination Scheme 2017**

**SYLLABUS**

S. No	Paper	Time	Part	Marks	Type of Exam	Subject and Marking Scheme	
						Subject	Marking Scheme
1	I	3 Hrs	I	100	Computer based objective examination.	English	30
						Staff Service Regulations	70
			II	100		EPF Act & Scheme,	70
						Numerical Ability and Test of Reasoning	30

**TITLE : ENGLISH & STAFF SERVICE REGULATIONS**

**Part – I:**

**ENGLISH - (30 Marks)**

Questions will be set on Precis of material pertaining to any subject including correspondence or notes on an official matter, essay, letter, office order etc. Questions will also be asked on correct application of English Grammar to test the candidates verbal ability to write grammatically correct English and ability to reason.

**STAFF SERVICE REGULATIONS- 70 Marks**

- (a) **Employees' Provident Fund (Officers & Employees' Conditions of Service) Regulations, 2008**

Question will be set on the general provisions of the staff Service Regulations as applicable to the employees of the Employees' Provident Fund Organisation as amended from time to time.

- (b) **Fundamental and Supplementary Rules**

Questions of an elementary nature will be set on fixation of pay, leave, leave salary, joining time, travelling allowance rules, pension etc.

- (c) **General Financial Rules**

Questions will be set on General System of Financial Management, Budget formulation and implementation, Works, Procurement of Goods and Services, Inventory Management, Contract Management, Miscellaneous subjects like Establishment, Security Deposit, treatment of contingent and miscellaneous expenditure, stores, advances to employees.

- (d) **Pension Rules**

Questions will be asked on the types of pension and gratuity Pension under the CCS Pension Rules and New Pension Scheme as amended from time to time including questions on Admissibility, Determination of amount of pension, sanctioning authority and procedure for disbursement etc.

**PART II : EPF ACT & SCHEMES, , NUMERICAL ABILITY & TEST OF REASONING**

**EPF ACT & SCHEMES (70 Marks)**

Questions will be asked on the administration of the Employees' Provident Funds Act and Schemes, applicability of the Act, coverage, enforcement, recovery of dues through prosecution and revenue recovery, penal damages and exemption, maintenance of accounts, audit of forms rendered by establishments, sanction of advances, settlement of claims, compilation and issue of annual statement of accounts, audit, budget, investment, declaration of annual rate of interest and submission of audited accounts to Parliament.

**NUMERICAL ABILITY & TEST OF REASONING - 30 Marks**

**Numerical Ability**

Number System, Percentage, Ratio & Proportion, Average, Time & Work, Time & Distance, Rounding Numbers & Estimation, Simple Interest & Compound Interest etc.

**Test of Reasoning**

Reasoning test through diagram, figures, designs etc. to evaluate the power of logical reasoning, quickness of thinking and the ability to differentiate or co-relate to judge the mental ability.