



ನವ ಮಂಗಳೂರು ಬಂದರು ಮಂಡಳಿ
नव मंगलूर पत्तन न्यास
NEW MANGALORE PORT TRUST

Govt. of India (Ministry of Shipping)

ಪಣಂಬೂರು ಪನ್ಮಬೂರ Panambur / ಮಂಗಳೂರು ಮಂಗಲೂರ Mangalore - 575010.



No.3/20/2019/ERS.2

Date: 26.08.2019

INVITES

**Applications for the post of Deputy Traffic Manager (Class I) and
PA to HOD (Class II)**

1. New Mangalore Port Trust invites applications from eligible candidates for the following posts, to be filled up through Direct Recruitment.

Sl. No.	Name of the Posts	Scale of pay * (Rs.)	No. of Posts	Category Reserved to
a.)	Deputy Traffic Manager	24900-50500	01	UR
b.)	PA to HOD	16400-40500	01	SC

(* The scale of pay is due for revision w.e.f. 01.01.2017 plus other allowances such as VDA, Cafeteria and HRA etc. applicable from time to time). Unfurnished accommodation (as per eligibility) will be provided by the Port at normal rent and in such case no HRA will be paid.

2. Educational qualifications and other qualifications required for direct recruitment are as per Recruitment Rules: (Copy enclosed as **Annexure-I**)

Sl. No.	Name of the Posts	Age	Educational qualifications
1.	Deputy Traffic Manager	Not Exceeding 40 years	<u>Essential :-</u> 1) A degree from a recognized university. 2) Nine (09) years experience in shipping /cargo operations/railway transportation in executive cadre in an Industrial/ Commercial/Govt.Undertaking.
2.	PA to HOD	Not Exceeding 35 years. (5 years age relaxation for SC)	<u>Essential :-</u> 1) Degree in any discipline. 2) Shorthand and typewriting speed of 120 words and 40 words per minute respectively. 3) 10 years experience in Stenographic work.

ದೂರವಾಣಿ : ಕಚೇರಿ : 0824 - 2407341

ಫ್ಯಾಕ್ಸ್ : 0824 - 2408390

ಫೋನ್ : ಕಾರ್ಯಾಲಯ : 0824 - 2407341

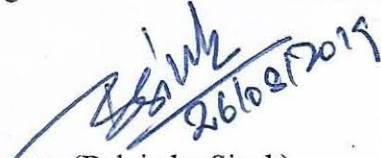
ಫ್ಯಾಕ್ಸ್ : 0824 - 2408390

Phone : Office : 407341 (18 Lines)

Fax : 0824 - 2408390

An ISO 9001:2015, 14001:2015 & ISPS Compliant Port

3. Eligible candidates may apply for above mentioned posts in the prescribed format **(Annexure-II)**. Candidates must duly super scribe on the envelope i.e. **“Application for the post of (name of the post)”** and to be addressed to the Secretary, New Mangalore Port Trust, Panambur, 575 010, Karnataka.
4. Candidates applying for the post of PA to HOD must produce the SC Caste certificate issued by the Competent Authority.
5. The crucial date to determine the qualification, experience and age etc. will be on 01.08.2019.
6. The Management reserves the rights to cancel or make any changes in the appointments process, if need arises, without further notice and without assigning any reason thereof.
7. The candidates already in Govt. Service/service in PSUs etc. shall submit their application through proper channel and the following documents are also to be furnished by their employer along with the applications:-
 - a) Attested copies of all the certificates as proof of educational qualification, work experience (containing the date of start/end of working in respective post with pay scale), Proof of Date of Birth.
 - b) No objection certificate from the organization.
 - c) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
 - d) Vigilance and Administrative clearance by the concerned Port as in the pro-forma enclosed at **Annexure –III**
 - e) The Veracity of the Certificates may be ensured & certified.
 - f) Two passport size photographs of the candidate (latest) to be inserted/tagged in a transparent envelop.
 - g) A certificate to be given by the employer (as per format in the application form).
8. The application received within the due date along with all required documents will be considered.
9. The last date to receive the applications at New Mangalore Port Trust is **08.10.2019**


(Balvinder Singh)
Secretary I/c

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NEW MANGALORE PORT TRUST

Panambur, Mangaluru.

No.7/8/2012/Adm.1 dated, the 17th July, 2017.

Recruitment Rules for the post of PS to Dy. Chairman/ PA to HOD

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (₹.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (In yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether a) Age, b) Educational Qualifications c) Experience prescribed for direct recruits will apply in case of promotion/ absorption/ deputation	Period of Probation (In years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion / absorption/ deputation grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1(c)	PS to Dy. Chairman/ PA to HOD	1+8	Class-II	16400-40500	Selection	Not exceeding 35 years	Essential:- 1) Degree in any discipline. 2) Shorthand and typewriting speed of 120 words and 40 words per minute respectively. 3) 10 years experience in Stenographic work.	a) No. b) No. c) No.	2 years	By promotion failing which by direct recruitment	Promotion from the grade of Stenographer with 6 years regular service in the grade failing which 2 years regular service in the Stenographer grade and combined regular service of 8 years in the grade of Stenographer and grade of Junior Stenographer.	Feeder Post:- Stenographer

PD-54
SC-05Secretary
New Mangalore Port Trust
Panambur, Mangaluru.

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (₹)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Deputy Traffic Manager	2	Class-I	₹24900-50500(pre-rev. ₹13000-350-18250)	Selection	40	(i) A degree from a recognised university. (ii) Nine years experience in shipping/cargo operations/ railway transportation in executive cadre in an Industrial/ Commercial/ Govt. Undertaking.	(a) No (b) Yes (c) No	2	By Promotion failing which by absorption/ deputation, failing both by direct recruitment.	Promotion from Sr. Assistant Traffic Manager in the scale of pay of ₹20600-46500 (pre-rev. ₹10750-16750) with 4 years regular service in the grade failing which Sr. Assistant Traffic Manager in the scale of pay of ₹20600-46500 (pre-rev. ₹10750-16750) with two years regular service in the grade and a combined regular service of 9 years in the scales of pay of Rs.20600-46500 (pre-rev. ₹10750-16750) & ₹20600-46500 (pre-rev. ₹9100-15100) in the respective discipline of Traffic Deptt. Absorption/deputation will be of Officers holding analogous posts or post of Sr. Assistant Traffic Manager in the scale of pay of ₹20600-46500 (pre-rev. ₹10750-16750) with 4 years regular service in the grade in a Major Port Trust.	Feeder Post: Sr. Asst. Traffic Manager in the pay scale of ₹20600-46500 (pre-rev. ₹10750-16750)

ANNEXURE II

FORMAT OF APPLICATION

Affix
photograph
here

1.	Name of the Post applied for					
2	No. & Date of Notification					
3.	Name of the Candidate					
4.	Name of father/Husband					
5.	Date of birth/age (Attested copy of proof shall be enclosed)					
6	Sex Male/Female					
7	Caste (whether SC/ST/OBC/UR) (Copy of certificate to be enclosed)					
8	Nationality					
9	Qualification (Copies of certificates shall be enclosed)					
10	Experience in chronological order, with designation, pay scale & break-up as below (Copies of proof shall be enclosed)					
Sl. No	Name of the organization	Post held	Scale of pay	From	To	Nature of duties performed
11	Permanent Address					
12	Address for communication (Email & Telephone number)					
13	Whether employed, name of the Organization					
14	No Objection Certificate from the Employer					

Declaration

I, Sri. (name) hereby declare that the information furnished above are true and correct. If any information furnished above is found incorrect/false, I myself render liable for disqualification for the post applied for apart from the necessary legal actions, as may be deemed fit.

Place:

Date:

Signature of the Applicant

.....P.T.O....

(The Certificate to be given by the concerned Ports)

1. Copies of APARs for the last 5 years, attested by the officer not below the rank of Dy. HOD on each page.
2. Attested copies of all the certificates in proof of for educational qualification, present and past work experience in the respective post & pay scale.
3. No objection certificate from the respective Ports.
4. Undertaking of the applicants not to withdraw the candidature, if selected.
5. Vigilance and Administrative Clearance by the concerned Port.
6. The Veracity of the University Certificate & the recognition of the degree obtained by the applicant may be ensured & certified.
7. Recent two Passport size Photographs, to be inserted/tagged in a transparent envelop.

Place:

Date:

Signature of the Head of the
Organization with seal

ANNEXURE III

Particulars of the Officer for whom vigilance Comments/clearance is being sought

(To be furnished and signed by the CVO or HOD)

1. Name of Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs
including batch/year cadre etc. :
wherever applicable
7. Positions held (during the ten preceding year) :

Sl. No.	Designation & place of posting	From	To

8. Whether the Officer has been placed
on the "agreed List" or List of Officers
of Doubtful integrity (If yes, details to be given) :
9. Whether any allegation of misconduct
involving vigilance angle was examined
against the officer during the last 10 years
and if so, with what result(*) :
10. Whether any punishment was awarded
to the officer during the last 10 years and
if so, the date of imposition and details
of the penalty (*) :
11. Is any disciplinary/criminal proceedings
or charge-sheet pending against the Officer
as on date.(If so, details to be furnished
including reference no., if any of the
Commission) :
12. Is any action contemplated against the
Officer as on date.(If so, details to be
furnished)(*) :

Date:

(Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.