

Government of Karnataka
Zilla Panchayat, Mysore
Bullward Road, Mysore - 570001
(Tel. No. 0821-2526301-53)

No.ZPM/TSC/IEC/96/2011-12/16-17

Date: 06.08.2019

**EXPRESSION OF INTEREST FOR DISTRICT CO-ORDINATORS POSTS UNDER
SWACHH BHARATH MISSION (Gramin)**

To create awareness among people about water and sanitation, sustainability of Open Defecation Free villages, thereby make people to inculcate the healthy practices through IEC activities, District Consultants are required for Zilla Panchayth Mysore. The District Consultants are engaged on Outsourcing basis to work at the District level. The area /discipline, No of Posts/Positions, duration of the assignment, educational qualifications and experience are as follows:-

Post No.	Name of the Post	No. of Posts	Qualification and Experience
01	Information, Education and Communication(IEC) Consultants	01	M.S in Communication/M.A in Journalism. From a recognized university only. (No Distance education)
02	HRD/Capacity Building Consultants	01	MSW/MA/Post Graduate in Rural Development/Social Science. From a recognized university only. (No Distance education)
03	Sanitation & Hygiene	01	Graduate degree in Engineering/Social Science/Public health/Diploma/ Degree in Rural Management or other relevant field. (No Distance education) Knowledge about WASH programme.
04	Monitoring, Evaluation and MIS Consulatant	01	MCA/M.Sc Computer Science/BE Computer Science. From a recognized university only. (No Distance education)

- Minimum of 3 years experience. Preference will be given to those having experience in water and sanitation and cleanliness programmes.
- Candidates should have good communication skill and writing skills both in Kannada and English.
- Candidates should have computer skills with M.S Office and Kannada typing skill. Age limit is 45 years on the date of application.

SCOPE OF WORK :

Information, Education and Communication (IEC) Consultant:

1. To Bring about community wide behavioural change and to trigger the usage of toilets.
2. To Prepare a module suitable to each taluk based on "area specific", "community specific" involving all sections of rural population.
3. To Prepare a detailed IEC Plan to reach all sections of the community.
4. Spreading the message of safe sanitation utilizing various forms of media.
5. Proficiency in computer will be tested, specially in kannada.
6. Any other works entrusted from time to time by the Chief Executive Officer and SBM Nodal Officer.

HRD/Capacity Building Consultant:

1. Handle Training Sessions on various approaches of IEC promoting Behavioral change including Triggering (CLTS), and house to house communication etc.,
2. Prepare training modules, reading materials, workbooks, case studies and best practices related to relevant training programmes.
3. Shall extend the support to gather the appropriate information about the sanitation activities and share with the concerned participants.
4. Proficiency in computer will be tested, specially in kannada.
5. Any other works entrusted from time to time by the Chief Executive Officer and SBM Nodal Officer.

Sanitation and Hygiene:

1. Specialised assistance to WASH Programme.
2. Capacity building (CB), Social and Behavioural Change Communication (SBCC);
3. Project formulation, Water Safety and Security Planning
4. Documentation and Report writing.

Monitoring, Evaluation and MIS Consultant:

1. Preparing reports regarding Swachh Bharat Mission (G).
2. Resolve the technical issues and guide Grama Panchayat's Panchayat Development Officers.
3. Providing Training on technical skills regarding Swachh Bharat Mission (G) websites.
4. Preparation of Annual Action Plan.

Record Verification Committee:

The Record verification Committee will verify the testimonials submitted by applicant. Record verification committee comprises:

1. Chief Executive Officer.
2. Deputy Secretary (Development)
3. Assistant Secretary
4. Expert to be co-opted, from ANSSIRD.

Criteria for Selection:

Consultants will be short listed based on the Weighted Scores to be assigned as below:

Percentage of Marks in the Qualifying examination	First class and above - 10 marks Higher Second Class - 5 marks
No. of experience in years	20 Marks
5 Marks for minimum period of 3 years and 5 marks for every additional year with a maximum of 20 marks	
No. of years of experience in years in rural water and sanitation field.	10 Marks
5 Marks for minimum period of 1 years and 10 marks for more than 1 years	
Weighted scores for the marks obtained in the Written test	50 Marks
0 to 5 - 1 Mark, 6 to 10 - 2 Marks, 11 to 15 - 3 Marks, 16 to 20 - 4 Marks, 21 to 25 - 5 Marks, 26 to 30 - 6 Marks 31 to 35 - 7 Marks 36 to 40 - 8 Marks 41 to 45 - 9 Marks 46 to 50 - 10 Marks	

- Attested copies shall be sent along with the application.
- Such of those candidates shortlisted will be called for original record verification to be reviewed by record verification committee.
- The decision of the Record Verification committee will be Final.

General Terms & Conditions:

- Tenure of contract: All the above posts are purely temporary in nature & may be continued only with prior permission of RDWSD head office.
- Age Limit: Should not have completed 45 years on the date of notification.
- Duly filled application form in the prescribed format along with the copy of the proof of the age, educational qualification, work experience, key competencies (if any) along with one page "Why are you a suitable candidate for the position" can be sent through registered post/speed post/courier or in person. Should be sent to Chief Executive Officer, Zilla Panchayat, Mysuru Bullward Road, Mysore - 570001. Hard copy of the application should reach on or before 16th day of February, 2019.
- All the successfully recruited experts may be given an initial contract for a period of one year. The performance of consultants may be renewed against their key responsibility areas and on the annual action plan prepared by the reporting officer at the end of one year of period. Based on satisfactory performance, consultants may be eligible for renewal of their contract.
- The successful candidates will have to sign a contractual agreement in the prescribed format.
- The successful candidates will have to submit an affidavit that after completion of the project their candidature will terminate automatically.
- The contract shall not confer any right or claim of extension/absorption in the department.
- The shortlisted candidates will be informed through E-mail/Mobile. The shortlisted candidates would have to appear for interview in Bangalore for further process of recruitment on the date and the time communicated to them through E-mail/Mobile.
- The appointing authority reserves the right to cancel/postpone the appointment wholly or partly if so required.
- Salary will paid as per the provisions envisaged in guidelines of Rural Drinking water and Sanitation department, Bangalore.
- No other allowance such as DA/HRA etc. would be admissible for appointments on Outsourcing basis.
- All consultants shall be eligible for 12 days leave in a calendar year on pro-rata basis. No remuneration shall be drawn in case of his / her absence beyond 12 days in a year calculated on a pro-rata basis.
- No other benefits such as CPF, LTC and Medical Benefits etc. would be admissible for Staff.
- Candidates desirous of expressing their interest for above mentioned positions may submit their applications in the prescribed format, which can be downloaded from the website, Duly filled form to reach this office by Dated : 20.08.2019

APPLICATION FORM

Application Format for Filling the Consultants Positions at Zilla Panchayat, Mysore
on outsource basis

Advt. NoPost No.....

Post applied for.....

SECTION – A: GENERAL

1. Name in full In Block Letters Dr./Mr./Mrs/Ms.....

2. Date of Birth in words.....

3. Father's/Spouse Name.....

4. Mailing Address

.....Pin Code

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Tel. No with STD code.....Mobile.....E-mail ID.....

5. Permanent Address.....

..... Pin Code

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6. Marital Status.....7. Nationality.....

8. State of Domicile

9. Category: SC/ST/OBC/General.....

10. Present Employer.....

SECTION – B: QUALIFICATIONS & EXPERIENCE

11. EDUCATIONAL QUALIFICATIONS (Starting with highest degree obtained):

Sl. No.	Examination/Degree	Name of Board/ College/University	Percentage of Marks/Final Grade	Subject(s)	Year of Passing/ award

(Please attach photocopies in support)

12. Details of Employment Experience: (In chronological order starting with the most recent)

(Attach separate sheet if necessary)

Sl. No.	Name of Employer/Status of Institute/University (Govt./Quasi Govt./Autonomous etc.)	Post held/ Designation	Period of Employment		Basic salary last drawn, pay scale and Grade Pay	Nature of duties
			From	To		

13. Achievement;

14. Publications if any:

15. A note of one page "Why are you a Suitable candidate for the position" (Please attach along with application)

16. Names of Two Referees

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date: _____

Place: _____

(Signature of the Applicant)