



**WALK-IN-SELECTION FOR
AVIATION ENGLISH LANGUAGE SPECIALIST EXPERT (RATER-2)
AND AVIATION ENGLISH TRAINER**

Air India Limited is looking for bright and energetic Indian nationals to join us as Aviation English Language Specialist Expert (Rater-2) and Aviation English Trainer to meet the immediate and future requirements on a fixed-term contract for a period of 5 years, at Central Training Establishment, Hyderabad, the details of which are as under :

DETAILS OF VACANCIES

Post	Number of Post
Aviation English Language Specialist Expert (Rater-2)	01
Aviation English Trainer	01

Interested candidates are required to appear for **WALK-IN-INTERVIEW**, in person, on 02nd January 2020 and 03rd January 2020 between 1000 hrs. to 1200 hrs. at the venue given below :

**Air India Limited
Central Training Establishment
Ferozguda, Near BHEL R&D
Hyderabad-500011, Telangana, India
Tel.No.040-27885021**

2. PERIOD OF FIXED TERM ENGAGEMENT

Candidates will be engaged on a Fixed Term Contract initially for a period of 5 years.

ELIGIBILITY CRITERIA (AS ON 01.12.2019)

3. Educational Qualifications & Experience :

a) Aviation English Language Specialist Expert (Rater-2)

- a. Hold a Master's degree (English) from Government Recognized University / Institute ;
and
Have Initial rater training
OR
- b. Have atleast 05 years teaching experience in an Aviation English programme, or
English for specific purpose teaching or Teaching English as Foreign/Second Language.
OR
- c. Have atleast 05 years working Knowledge of Principles of theoretical and applied linguistics.

In addition to the above qualifications, following education qualifications are preferred :

MA in Teaching English as a Foreign Language (TEFL) or

MA in Teaching English as Second Language (TESL) or

PG Certificate in Teaching of English (PGCTE) or

PG Diploma in Teaching of English (PGDTE) **from Govt.Recognised University/Institute**

Educational Qualifications & Experience :

b) Aviation English Trainer

- a. Hold a Master's degree (English) **from Govt. Recognised University/Institute**
and
- b. Have atleast 5 years teaching experience in an Aviation English programme, or English for specific purpose teaching or Teaching English as Foreign/Second Language.
and
- c. In-depth knowledge of Doc 9835 and ICAO Language Proficiency Requirements - Rated Speech Samples (CD) is **preferred**.

In addition to the above qualifications, following education qualifications are preferred :

MA in Teaching English as a Foreign Language (TEFL) or
MA in Teaching English as Second Language (TESL) or
PG Certificate in Teaching of English (PGCTE) or
PG Diploma in Teaching of English (PGDTE) **from Govt. Recognised University/Institute**

Reservation of vacancies : Both the posts will be General

4. UPPER AGE LIMIT (As on 01.12.2019) - 45 years

5. EMOLUMENTS

Basic Pay : Rs.20000.00

DA (100% of Basic Pay) Rs.20,000.00

HRA (30% of Basic Pay) Rs.6,000.00

Other Allowances : Rs.10,000.00

(50% of Basic Pay)

PF Contribution of Employer : Rs.4,000.00

(10% of Basic Pay & DA and to commence after 01 year of service)

Total CTC : Rs.60,000.00 per month

6. ANNUAL INCREMENT

Rs.300.00 per month in the Basic Pay after completion of 12 months of Service (DA, HRA, Other Allowances and Employer's Contribution towards PF will increase automatically.

7. CONTRACT TERMS

05 years Contract extendable by another 05 years subject to the performance of the candidate and Company's requirement (Upto the age of 65 years only).

8. GRATUITY

Will be eligible for Gratuity as per Gratuity Act 1972

9. LEAVE

15 days Casual cum Sick Leave in a Calendar year or 1.25 days per month on pro-rata basis in case of joining in between till 31st December of that year.

The Employee will be eligible 30 days Annual Leave in a financial year to be accrued and credited to the employee leave account on 1st April each year @ 2.5 days per calendar month (no prorate). Employee will be eligible to avail the same during the financial year i.e., from 1st April to 31st March. No encashment of leave will be permissible however, accumulation of annual leave will be permitted to the extent of 60 days only.

In addition, Statutory Leave like Maternity Leave will be granted as admissible to other regular/contractual employees, as per rules.

10. MEDICAL FACILITY

May opt for Medical Facilities for SELF only by paying Rs.500.00 per month as applicable to other contractual employees in equivalent category (Officers).

The candidate would **not be** entitled for any other payment of monetary compensation from the company either by way of bonus, productivity allowance or performance linked incentive payments or any other perks/benefits in lieu thereof.

SC/ST Candidates residing beyond 80 km. from the Walk-in-Interview Center, and not employed in any Govt./Semi Govt./Public Sector Undertaking or Autonomous Bodies will be reimbursed second class to and fro Rail/Bus fare by the shortest route as per rules on production of evidence to that effect.

11. HOW TO APPLY

Applicants meeting the eligibility criteria as mentioned above in the advertisement, as on 01st December 2019 are required to appear for WALK-IN interview on 02nd January 2020 and 03rd January 2020 between 1000 hrs. to 1200 hrs. at the venue mentioned above with all original Certificates/Testimonials as mentioned below :

- A. Proof of Date of Birth (10th class pass certificate)
- B. Educational Qualification - 10th onwards
- C. Caste Certificate (Only for SC/ST/OBC candidates)
- D. Experience Certificate/s
- E. Two recent Passport size photograph

Candidates will be required to fill up the Application Form available along with this Advertisement. Candidate would also be required to furnish self attested copies of all certificates/testimonials as mentioned above along with Application Form. Please note that No Original Certificate is to be submitted with the Application Form. Candidates are required to bring all **Original Certificates for verification only.**

Candidates are also advised to bring an **A/c Payee Demand Draft for an amount of Rs.1000/-** in favour of **Air India Ltd.** Payable at Hyderabad, as non-refundable application Fee (Not applicable for SC/ST & Exservicemen). Please mention your Full Name and contact number on the reverse of the Demand Draft.

12. General Conditions :

12.1 A recent (not more than 3 months old) coloured passport size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.

12.2 For candidates belonging to OBC category, the category certificate should be in the prescribed format including the Non-Creamy layer Clause issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by the Govt. of India. Please also note that the validity of Non-Creamy layer Certificate should not be older than 6(six) months from the date of eligibility criteria.

12.3 Applicants working in Government/Semi-Government/Public Sector Undertakings or autonomous bodies, must come with the complete Application Form routed through proper channel or along with No Objection Certificate from their present Employer.

12.4 The short listed candidates will be considered for engagement on a fixed term Contract basis, subject to their Medical fitness, cost of which have to be borne by the candidate, prescribed for the position.

12.5 For the process of Interview, candidates may be required to stay back for a day or two at their own expenses, if required. No reimbursement shall be made in this regard.

12.6 Applications which are unsigned/incomplete/mutilated/received after the prescribed Walk-in date & Time/not in person will be rejected. Applications sent by email/post will not be considered.

12.7 The applicant/candidates must ensure that they fulfill all the eligibility criteria, as on 01st December 2019 and that the particulars furnished by them in the Application Form are correct in all respects. At any stage of the Selection Process, if the particulars provided by the candidates in the Application or testimonials supplied are found incorrect / false, or not meeting with the eligibility requirements prescribed for the post, the candidature is liable to be rejected and, if appointed services terminated, without giving any notice or reasons therefore.

12.8 Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their selection shall be considered a DISQUALIFICATION.

APPLICATION FORM

For Office Use only

ROLL NO.: _____	ELIGIBLE / NOT ELIGIBLE

Authorized signatory	

FORMAT OF APPLICATION

To
Executive Director (Training)
Air India Limited
CTE, Hyderabad.

Paste Recent
Colour
Photograph &
sign across

POST APPLIED FOR :

(Fixed Term Contract of 5 years)

1 Full Name : (in BLOCK letters)

2 Father's Name : _____

3 Date of Birth : (DD/MM/YYYY) _____

4 Place and State of Birth : _____

5 Mailing Address : _____

_____ Pin Code _____

a Telephone No. : Residence (with STD Code) : _____

b Mobile : _____ Alternate Mobile No. _____

c Email Id : _____

6. Gender : Male _____ Female _____

7 Marital Status : Mark (√) in appropriate box

Unmarried	Married	Divorcee	Widow (er)	Separated

8 Nationality : _____ Religion : _____

9 a) Whether SC/ST/OBC/GENERAL : (Indicate Category to which you belong by marking (√) in the appropriate box.

SC	ST	OBC	GENERAL

b Whether working in any Govt : Yes _____
Semi-Govt./Public Sector
Undertaking or autonomous body No _____
If Yes, enclose No Objection Certificate

10 Educational Qualifications : (Matriculation onwards)

Examination(s) Passed (Specify Degree/ Diploma/Course)	Name of the University/Institution	Date, Month, and year of passing	Duration	Percentage of marks (Class / Division)
10 th (SSC)				
12 th (HSC or Pre-Degree)				
Graduation				
Any other (specify)				

11. Work Experience in any Airline/Reputed Travel Agency etc. :

Organization	Post Held	Period of Service		Nature of Job
		From	To	

12. Whether possess Computer proficiency in MS Word and MS Excel : **Yes** ____ **No** ____

13 Fluency in Languages : Mark (✓) in appropriate column.

Languages	Read	Speak	Write	Remarks*
a) English'				
b) Hindi				
c) Local (Specify)				
d) Mother Tongue (Specify)				
e) Others (Specify)				

* Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate.

14 Particulars of Demand Draft (in favour of **Air India Ltd.** Payable at Hyderabad)

Name & Address of the Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount
			Rs.1,000/-

* Not applicable for SC/ST/Exservicemen

15 Relatives working in Air India Ltd./Alliance Air/Air India Charters Ltd./Air India Air Transport Services Ltd. / Air India Engineers Services Ltd. / Hotel Corporation of India Ltd.

Name	Designation	Company	Relationship

16 Declaration : I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected / services terminated without giving any notice or reasons thereof.

Place : _____

Date : _____

(Signature of applicant)