



# आईआरईएल (इंडिया) लिमिटेड

## IREL (INDIA) LIMITED

(Formerly Indian Rare Earths Limited)  
(भारत सरकार का उपक्रम / A Govt. of India  
Undertaking)

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ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Company

Notification No. : IREL(India) Limited / Chavara/Apprentices Engagement/2020/01  
Date of Notification : 27.01.2020

### ENGAGEMENT OF TRADE/TECHNICIAN/GRADUATE APPRENTICES UNDER THE APPRENTICES ACT, 1961 IN IREL (INDIA) LIMITED, CHAVARA, KERALA

IREL(India) Limited, Chavara invites applications from eligible Indian national meeting the following eligibility criteria for engagement of 22 Apprentices under the Apprentices Act, 1961 and rules made thereunder:

The details of the designated trades, Qualification and number of vacancies for training are given in the following table:

Sl.No.	Designated Trades	Qualification	Duration	Vacancies
<b>A. Trade Apprentices</b>				
1.	Fitter	ITI in Fitter Trade	1 year	6
2	Electrician	ITI in Electrician	1 year	4
3	MRAC	ITI in MRAC	1 year	1
4	D'man Mechanical	ITI in D'man Mechanical	1 year	1
5	Turner	ITI in Turner	1 year	2
6	Plumber	ITI in Plumber	1 year	1
7	Welder	ITI in Welder	1 year	2
8	Mechanic Diesel	ITI in Mechanic Diesel	1 year	1
9	Machinist	ITI in Machinist	1 year	1
10	Carpenter	ITI in Carpenter	1 year	1
<b>B. Vocational Apprentices (plus Two)</b>				
1	Accountancy & Auditing	VHSC in Accountancy & Auditing	1 year	1
2	Marketing & Salesmanship	VHSC in Accounting & Auditing	1 year	1
<b>C. Graduate Apprentices</b>				
1	Civil	B Tech/B E in civil	1 year	1
2	Mechanical	B Tech/B E in Mechanical	1 year	1
3	Electrical	B Tech/BE in Electrical	1 year	1
4	Instrumentation	B Tech/B E in Instrumentation	1 year	1
<b>D. Technician Apprentices</b>				
1	Mechanical	Diploma in Mechanical	1 year	1
2	Electrical	Diploma in Electrical	1 year	1

1. Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence Mode shall not be considered.
2. Candidates who have already undergone or are currently undergoing Apprenticeship training under the Apprentices Act, 1961 and rules made there under in any Govt. / Public Sector/Private Industrial Organization are NOT eligible.
3. As on the last date of application, age of the candidate should be minimum 18 years and maximum 25 years. Age relaxation for SC/ST categories is up to 5 years, for OBC (NCL) up to 3 years and for PWD upto 10 years.
4. Duration of the apprenticeship training is as shown in the table above for the respective Trades.
5. Rate of stipend of the apprentices will be as prescribed under the Apprenticeship Rules 1992 and as notified by Government from time to time.
6. During the period of training, IREL (India) Limited will not provide any other benefit or financial assistance to Apprentices.

#### **आरक्षण /Reservations**

Reservation for SC/ST/OBC/EWS/PWD will be applicable as per the prescribed percentage applicable to the State of Kerala. Relevant Government guidelines with regard to reservation for engagement of Apprentices shall apply.

#### **चयन प्रक्रिया / Selection Methodology**

Only candidate who are fulfilling the criteria w.r.t educational qualification, marks, age etc. are eligible for engagement as Apprentices on the basis of merit list based on marks scored in specified educational qualification, subject to being found 'Medically Fit' by IREL (India) Limited's Medical Officer. Wherever tie is coming, higher marks of specified educational qualification will be taken, if both are coming in tie, seniority in date of birth will be taken.

1. **The following priority will be adopted for selection of Apprentices :**
  - a. Candidates belonging to Land Affected Category (Documentary proof to be enclosed for having given land)
  - b. Candidates coming under the Mining area and from the peripheral villages situated within 10 KM radius of IREL (India) Limited, Chavara unit (Documentary proof to be enclosed)
  - c. Wards of serving employees /Forum members.
  - d. Belonging to Kollam District (Documentary Proof to be enclosed).
  - e. Belonging to Kerala State (Documentary proof to be enclosed)
  - f. Others



2. In case final aggregate marks is not mentioned in the pass certificate or in final marks sheet, average marks of all the semesters/years will be considered as the marks scored in the Qualifying Examination.
3. Wherever CGPA or other grades in qualifying examination are awarded, equivalent % of marks should be indicated in the application as per norms adopted by concerned University / Institute. The candidate shall be required to submit a certificate to this effect from the University/Institute at the time of document verification.
4. Candidates having higher/professional qualification of Degrees of post Graduate qualification IN Engineering (ME/M Tech), MCA, MBA or its equivalent, CA/ ICWA, Ph.D, LL.B need not apply as they have higher qualifications than the prescribed induction level qualifications for the advertised seats. However, the aforesaid list of higher qualifications which is /are not listed above. The decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect. Suppression of information regarding possession or pursuing higher qualification shall render candidate ineligible for consideration at any stage of selection & termination at any time during engagement as Apprentice.
5. Candidates will be called for document verification in the order of merit. They are required to submit ORIGINAL documents along with one set of self-attested photocopies of documents with regard to educational qualification, age and caste/PWD (if applicable) and other documents as specified in the advertisement. Candidature will be rejected in case candidates fail to produce the original document or he /she is found not satisfying the eligible criteria.
6. Shortlisted candidates shall undergo Medical Examination and will have to be declared "Medically Fit" by company authorized Medical Officer before engagement as Apprentice. Final selection of candidate is subject to medical fitness by Company's Medical Officer.
7. IREL(India) Limited being highly protected area, Apprentices will be allowed entry only after submission of Police Verification Certificate duly issued by concerned Police authorities of the area in which the candidate normally resides. Candidate may take parallel action to obtain the Police Verification Certificate, which is a mandatory requirement, to be produced, upon selection, prior to joining the training.
8. If selected, candidates can be attached to any Department of the unit for the Apprenticeship Training.
9. The selected candidates shall execute a contract with respective authority as per the Apprentices Act.
10. IREL(India) Limited shall have no obligation to offer regular employment to Apprentices during and/or after the completion of the apprenticeship period. After successful completion of Apprenticeship period, candidates shall be relieved from the training.
11. Any corrigendum/addendum etc. or updates with regard to this advertisement shall be made available on our website [www.irel.co.in](http://www.irel.co.in) only, Candidates are thus advised to periodically visit our website as all future correspondence and latest information shall be available only on the said Company website.

12. The candidature of the applicant would be provisional and subject to subsequent verification of certificates. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
13. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the vacancies for training is solely at the discretion of the Management based on suitability of candidates and no claim will arise for engagement, if some of these vacancies are not filled due to unsuitability / insufficient number of candidates.
14. Applications which are incomplete or not fulfilling the eligibility criteria shall not be considered "Eligible" and treated as "Rejected".
15. Service Terms and conditions of the apprentices shall be governed by The Apprentices Act, 1961 and Apprenticeship Rules 1992 as amended from time to time.

**प्रशिक्षता के लिए कैसे आवेदन करें/ How to apply for Apprenticeship**

1. Interested eligible candidates must register themselves in the portal of Ministry of Skill Development And Entrepreneurship, Government of India (<http://www.apprenticeship.gov.in>) for Trade / Vocational apprentices and in the National Apprenticeship Training Scheme of MHRD (<http://www.mhrdnats.gov.in>) for Graduate/Technician Apprentices before applying against this advertisement. The applications will not be accepted without registration in the above mentioned web portals.
2. The candidates have to apply for the respective apprenticeship through establishment registration No. E08153200007. However submitting the hardcopy of application is a must for screening/selection.
3. The application should be submitted in the proforma given in this advertisement as in Annexure A, preferably type written on A4 size paper. The outer cover should be superscribed "**APPLICATION FOR ENGAGEMENT OF APPRENTICE AGAINST NOTIFICATION NO. IREL/CHAVARA/Apprentices Engagement/2020/01 dated 27.01.2020**".
4. Candidates should submit self-attested photocopies of the following certificates/documents along with their application :
  - a. 10<sup>th</sup> pass/Matriculation certificate/Birth certificate issued by the concerned Education Board/concerned Authority as proof of date of birth. No other document will be accepted for
  - b. verification of date of birth.
  - c. 10<sup>th</sup> / HSC Mark sheet.




- d. SC/ST/OBC(NCL)/EWS/Disability certificates by reserved category candidates in prescribed format issued by the Competent Authority. OBC non-creamy layer status should be valid and OBC certificate issued by the Competent Authority should be latest one.
- e. The Income and Assets Certificate issued by Competent Authority by EWS candidate
- f. Semester wise/year wise mark sheets and Pass certificate in respective Discipline.
- g. Documentary proof for Candidates belonging to Land Affected Category / Mining area and peripheral villages within 10 KM radius of IREL, Chavara unit.
- h. Nativity Certificate.
- i. Aadhaar Card
- j. 3 nos. of passport size photographs
- k. Police Verification Certificate duly issued by concerned Police authorities of the area in which the candidates normally resides.
5. The duly filled in application form affixing passport size photograph of the applicant on the space provided along with all supporting documents is required to be sent to the following address:

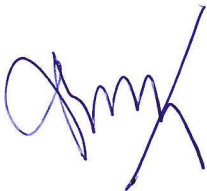
**The GM (HRM), IREL (India) Limited,  
Chavara, Kollam District, Kerala – 691583.**

6. The filled in application should reach us on or before 15<sup>th</sup> February 2020. Applications received after 15<sup>th</sup> February, 2020 for any reasons will not be considered.
7. Application should be sent by post, preferably through speed post. Application received through any other mode will also be considered. However, under no circumstances the company will be responsible for any delay/loss during transit. No correspondence in this regard will be entertained.

**प्रमाणपत्रों का सत्यापन/Verification of documents**

Physical verification of the original documents shall be done prior to joining date on a specified date. A provisional offer letter of training will be sent via mail once the candidate is selected. A print out of the same may be brought during document verification. The original documents mentioned above along with a self-attested copy should be brought for verification.

  
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CGM & HE





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website }

ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Company

Application for engagement as Trade /Vocational /Technician/Graduate Apprentice

- I. Portal Registration No. :  
II. Aadhaar No. :

Affix your  
recent  
passport size  
Photograph

- 1) Name in full :
- 2) Father's /Husband's Name :
- 3) Nationality :
- 4) State of Domicile :
- 5) Gender : Male / Female
- 6) Marital status : Married/Unmarried/Widower/Divorcee
- 7) Date of Birth :
- 8) Age on 01.07.2019 :
- 9) Category : GEN/OBC(NCL)/SC/ST/PWD/EWS  
(Tick the appropriate category and enclose  
valid certificate from the appropriate  
authority for categories other than general)
- 10) Religion :
- 11) Present Address :
- 12) Permanent Address :

13) Contact Number : Landline No: Mobile No : email ID:

14) Educational Qualification :

Sl No.	Examination passed	Name of Institute	Year of passing	Marks obtained	% of marks

15) Whether Land Displaced : Yes/No  
If yes, provide documentary proof for having given land to IREL.

16) Whether belonging to Mining areas/  
Peripheral Villages within 10 KM  
radius from Chavara unit : Yes/No  
If yes , please provide a copy of Nativity / Residential /Mining area Certificate.

17) Whether ward of IREL/Forim Employee: Yes /No

If yes, Name of parent \_\_\_\_\_, Emp. Card No.  
\_\_\_\_\_

18) Languages known : i) Mother tongue \_\_\_\_\_  
ii) Other languages \_\_\_\_\_  
(Read, write and speak)

I hereby declare that the facts given by me above are, to the best of my knowledge, correct.  
If any of the facts hereon mentioned are found to be incorrect or false at a future date, my  
engagement in IREL (India) Limited may be terminated

Place:

Date:

(Signature)