

Advertisement for the post of Chief Executive Officer
AI Airport Services Limited (AIASL)
(Formerly known as Air India Air Transport Services Limited)

Air India Limited is looking for Chief Executive Officer for its subsidiary, AI Airport Services Limited (AIASL) (Ground Handling) having its registered office in New Delhi.

Applications are invited from eligible candidates to fill up the post of Chief Executive Officer, AIASL. He will be on contract for a period of three years, extendable by two years based on performance. The tenure can be extended or curtailed as per the requirement of the Company.

The incumbent should be professionally qualified and should have a proven record of setting high standards in leadership. The CEO would be a part of the Top Management.

1. Educational Qualifications and Experience:

The candidate should possess Professional Qualification viz MBA or equivalent Post Graduate Management Degree/Diploma, Graduate Engineer, CA, CMA with 20 years of managerial experience out of which at least 5 years of experience at senior managerial level (not more than two levels below CEO/Head of the Institute) in aviation industry.

- 2. Age** : The age of the candidate should not be more than 57 years on the date of notification.
- 3. Relevant Pay Scale/ Position for Experience** : a. Candidates from Central/State/ Public Sector Enterprises working at the Level of E-7 and above would be considered.
- b. Private Sector
- Private Sector candidates who are working not more than 2 level below CEO/Head of Institution would be considered.
- 4. Selection Procedure** : The selection procedure will comprise of two tier process which may be based on the personal interview(s) of shortlisted candidates.
- 5. Emoluments** :
- | | | | |
|----|------------------------|---|-------------------------|
| a. | Fixed Gross Emoluments | - | Rs.2.6 lakh per month |
| b. | Special Allowance | - | 20% of gross emoluments |
| c. | HRA | - | 30% of a & b |

The above selection will be at the sole discretion of the Management.

Candidates fulfilling the eligibility criteria as specified above should send their applications on the attached format (alongwith relevant photocopies of documents pertaining to their qualification, age, experience, etc.), super scribing "Application for the post of CEO, AIASL", through proper channel, to General Manager (Personnel), Air India Limited, Airlines House, 113, Gurudwara Rakabganj Road, New Delhi-110001 so as to reach on or before 1500 hours on 08th September 2020. Applications that are incomplete/received late will be rejected.

Canvassing in any form will disqualify the candidate.

APPLICATION FORM

1. Name of the post applied for **CEO – AI AIRPORT SERVICES LIMITED**

2. (a) Applicant's Name _____

(b) Designation of the Applicant (in full) _____

(c) Name of the company _____

(d) Office Address: _____

(e) Address for communication _____

3. Telephone No: Office _____ Residence _____ Mobile No. _____

E-Mail id _____

Paste Recent
Photograph

4. Date of Birth (DD/MM/YY), Age as on cut-off date of Eligibility (Years/Months/Days)

5. Educational/Professional Qualifications:

| Sl. No. | Qualification* | Name of Institution/ University | Duration of the Course | Whether Full-Time or otherwise (Please mention, if applicable) |
|---------|----------------|---------------------------------|------------------------|--|
| 1 | 2 | 3 | 4 | 5 |
| | | | | |
| | | | | |

* Should be exactly as per Degree/ Diploma issued by the university.

6. Positions held (in support of the total requisite experience of 20 years at managerial level/present grade/05 years at senior management level)

| Sl. No. | Complete Designation* | Name of the Organization | Pay scale | Period | | Brief Job Profile |
|---------|-----------------------|--------------------------|-----------|--------|----|-------------------|
| 1 | 2 | 3 | 4 | 5 | | 6 |
| | | | | From | To | |
| | | | | | | |
| | | | | | | |

*The positions should be indicated in order of the most recent assignment

7. Certificate from the existing employer that the post held is not more than two level below the post of CEO, is required to be attached.

: 2 :

8. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

If yes, the details thereof i) Civil / Criminal
ii) Departmental Inquiry

| | |
|-----|----|
| Yes | No |
| | |

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

If yes, the details thereof. i) Civil / Criminal
ii) Departmental Inquiry

| | |
|-----|----|
| Yes | No |
| | |

I certify that the details furnished by me in Columns 1 to 8 are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Note: 1. Please attach a write-up, **not exceeding 400 words**, in support of your candidature, for reference at the time of interview.

2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or on a separate attachment.