

Hindustan Aeronautics Limited

Date of Advertisement: 23.09.2020

RECRUITMENT OF DOCTORS IN MEDICAL & HEALTH UNIT, BANGALORE

Hindustan Aeronautics Limited (HAL), a Navaratna Central Public Sector Undertaking, is a premier Aeronautical Industry of South East Asia, with co-located R&D Centres spread across the Country. HAL's spectrum of expertise encompasses hi-tech programmes involving a number of manufacture, repair, overhaul and upgrade of Aircraft, Helicopters, Aero Marine Gas Turbines, Accessories, Avionics & Systems and structural components for Satellites & Launch Vehicles.

HAL is currently looking for Medical Professionals in the following Disciplines/Areas for appointment in **Medical & Health Unit, Bangalore.**

I. DETAILS OF VACANCIES/QUALIFICATION/ EXPERIENCE REQUIREMENT:

SI. No	Advertisement No.	Name of the Post	Grade	No. of Posts	Category	Qualification Requirement	Post Qualification Experience
01.	M&H/HR/25/07/2020	Senior Medical Officer (ENT)	III	1	UR	MBBS with MS/MD/DNB (ENT)	Nil
						MBBS with DLO	1 Year
02.	M&H/HR/25/08/2020	Senior Medical Officer (Pathology)	III	1	UR	MBBS with MD/DNB (Pathology)	Nil

Note: UR: Unreserved

Out of the total post qualification experience as indicated above the candidates should possess a minimum of 3 years experience in the next below grade or in equivalent post also (applicable for PSUs/Govt.) with the following exception:

SI. No.	Grade	Qualification possessed	Experienced required to be possessed in the next below Grade or in equivalent post (completed years)
1.	III	MBBS + PG Diploma	1

- Experience gained after acquiring the requisite Professional Qualification will only be reckoned for purpose of calculation of Post Professional Qualification Experience (PPQE).
 Experience prior to acquiring the requisite Professional Qualification Degree will not be reckoned for calculation of PPQE;
- Applicants having work experience in Private Sector Organizations are required to submit an experience certificate in the letter head of the Company. The letter head of the Company should have details of the Company.

II. POST QUALIFICATION EXPERIENCE REQUIREMENTS:

SI. No.	Advt. No.	Name of the Post	Job Specifications / Job Descriptions / Experience Requirements
01.	M&H/HR/25/07/2020	Senior Medical Officer(ENT)	A secondary care industrial hospital with many super specialties is looking for a young, dynamic, proactive ENT Head & Neck surgeon who should be able to manage and run individually a modern ENT department with various modern equipments, which performs all regular ENT surgeries (Micro-ear, Micro-laryngeal etc.) and various challenging head and neck cancer surgeries. Should take emergency calls on all the days.
02.	M&H/HR/25/08/2020	Senior Medical Officer(Pathology)	 Should be well versed in histopathology, cytology, hematology, biochemistry, serology microbiology & clinical pathology investigations as well as blood bank procedures. Should be able to interpret & report independently. Should be able to handle any clinical work as and when required.

III. PWBD SUITABILITY:

The details of posts identified for Persons with benchmark Disabilities (PwBD) along with Physical Requirement are mentioned below:-

Name of the Post	Categories of disabled suitable for Post
Senior Medical Officer (Pathology)	HoH, OL, LC,DW,AAV MD

ABBREVIATIONS USED:

HoH - Hard of Hearing; OL - One Leg affected; LC - Leprosy Cured; DW - Dwarfism; AAV - Acid Attack Victims; MD - Multiple Disabilities

• Candidates will be considered for selection to such post by general standard of merit. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation and other relaxations as permissible under the rules.

IV. SCALE OF PAY & ALLOWANCES:

SI. No.	Grade	Scale of Pay	Percentage of Perks & Allowances in running Basic Pay under Cafeteria System
1	III	Rs. 50000 - 160000	35%

On selection, candidates will be appointed in the Scale of Pay as indicated above. Besides Basic Pay, candidates will be eligible for Variable Dearness Allowance, Rent Free Accommodation / House Rent Allowance, Provident Fund, Gratuity & Performance Related Pay (PRP), Non Practicing Allowance (NPA) etc. as per Rules of the Company. Candidates will also be eligible for Perquisites and Allowances under the Cafeteria System as indicated above.

It is mandatory for Doctors to stay in Company Accommodation when provided. House Rent Allowance will be payable only in cases where Company Accommodation is not provided.

V. UPPER AGE LIMIT AND RELAXATION:

SI. No.	Grade	Upper Age Limit (in years) as on 20.10.2020
1	III	45

- In respect of Persons with Disabilities (PWDs), Upper Age Limit is relaxable by 10 years.
- ➤ Upper age limit is relaxable by 5 years in respect of the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period of 01.01.1980 to 31.12.1989.
- ➤ Relaxation in age limit in respect of Ex-servicemen & Serving Officers will be extended as per rules.
- Upper Age limit with all relaxations shall not exceed 55 years (56 Years in case of PWD Candidates).
- Candidates are required to submit the Original Caste Certificate / Ex-Servicemen discharge book (As applicable)/Disability Certificate (mandatorily) issued by the Competent Authority in the prescribed format at the time of Document Verification.

VI. SELECTION PROCEDURE & PLACEMENT:

- Candidates will be shortlisted and called for Interview in the ratio of 1:10, as per the Rules
 of the Company;
- Short listing of candidates will be done based on Experience/ aggregate percentage of marks in MBBS as per rules.

- The Selections will be done through Interview. Date, Time and Venue of the Interview will be intimated to the short-listed/eligible candidates by E-mail / HAL Website / Post.
- Candidates shortlisted for Interview are required to bring the Certificates / Documents (Original and Photocopies) in proof of Age, Qualification, Experience, Caste, Training, Disability (As applicable), Ex-Servicemen discharge book (As applicable) etc and passport size photographs at the time of Interview.
- Candidates provisionally selected by HAL will have to undergo a pre-employment Medical Exam before joining HAL. Applicants should have sound health and should meet the medical standards prescribed by the Company. Appointment of selected candidates is subject to receipt of satisfactory medical report from the Company's Doctor as per the Medical Standards of the Company. No relaxation in health standards will be allowed. The Pre-employment Medical Examination Standards prescribed by HAL are uploaded with this advertisement;
- Appointment of selected candidates is subject to verification of Caste (wherever applicable), Character & Antecedents from the concerned Authorities, as per rules of the Company;
- Selected candidates can be posted to any Division / R&D Center / Office of the Company and the candidates will not be allowed to seek / apply for transfer to any other Division / R&D Center /Office / Location of the Company for initial three years of service.

VII. APPLICATION FEE & MODE OF PAYMENT:

- The application fee is Rs.500/-, which is non-refundable (exempted in case of SC/ ST/PWD category).
- The above Application fee is to be paid online through RTGS. The details for RTGS payment are detailed below:

Bank Account Name - HAL HOSPITAL
Bank Name - State Bank of India
Branch Name - HAL Branch, Bangalore

Bank Account No - 10918220668 IFSC Code - SBIN0001114

- Transaction Reference Number given by the Bank on payment of fees needs to be entered in the application form while applying. HAL will not be responsible in case of a candidate depositing the Application Fee in the wrong account. No other form of payment is accepted;
- Candidates are required to provide details of the Application Fee paid in the Application Form failing which the application will be treated as incomplete and will not be accepted. Application fee can be paid till the last date of receipt of application;
- Application fee will not be refunded under any circumstances, even if the candidate is ineligible at the time of applying or rejection of application etc. Therefore before forwarding the application, candidates are required to ensure that they meet with all the eligibility criteria.

VIII. HOW TO APPLY?

- Eligible and interested candidates are required to send their Applications, duly filled, in the prescribed format as enclosed at **Appendix A**.
- Candidates meeting with the eligibility criteria may send their applications strictly in the prescribed Application Format printed on A-4 size paper (neatly typed/ handwritten), along with the certificates / documents (Photocopies) in proof of Age, Qualification, Experience, Training, Caste (in the prescribed format), Disability (As applicable), Ex-servicemen discharge book (As applicable), a self-attested recent Passport Size Photograph etc by post/courier only so as to reach on or before 20.10.2020 to the following address:

Senior Manager (HR)
Hindustan Aeronautics Limited
Medical & Health Unit,
Suranjandas Road, Vimanapura Post
Bangalore — 560 017

- Candidates are required to compulsorily superscribe the envelope with the Name of the post/discipline they are applying for (i.e. "Application for the Post of").
- The Applications have to be sent through Ordinary Post / Speed Post / Registered Post / Courier only. Applications received through other modes viz. Fax/ E-mail etc. will not be accepted and will be summarily rejected. No application will be received in person on the address mentioned above.
- HAL will not take any responsibility for any delay in receiving the Application Forms or Loss in transit.
- The **last date for receipt of applications** is **20**th **October 2020**. Applications received after the due date will <u>not be considered</u>.
- Candidates are required to possess a valid E-mail ID, which is to be entered in the Application Blank, so that intimation regarding downloading of call letter for Interview can be sent. HAL will not be responsible for bouncing of E-mail sent to the candidate.

VIII. GENERAL CONDITIONS:

- Only Indian Nationals are eligible to apply;
- Educational Qualification & Post Qualification Experience should have been acquired/ possessed by the candidate as on 20.10.2020. The date of declaration of results indicated in the mark sheet of the Final Semester/ Year will be considered as the date of acquisition of Educational Qualification;
- Candidates possessing Regular / Full Time qualifications prescribed for the above posts are only eligible to apply. In other words, the qualifications acquired through Part Time/ Correspondence/ Distance Education/ E-learning courses are not eligible to apply;
- Mere submission of application will not entail right for claiming Appointment;

- HAL reserves the right to cancel / restrict / enlarge / modify / alter the advertisement / recruitment process and / or the selection process there under, without issuing any further notice or assigning any reason whatsoever. The number of vacancies can be modified as per management's discretion;
- The total maximum marks and total marks obtained for all the Semesters/ Years will be summed up to arrive at the aggregate percentage. No rounding off will be done. No weightage will be given to any particular Semester or Year. Candidate must indicate the aggregate marks (of all semesters / years put together) Diploma / Degree etc in the Bio-data form. Aggregate marks are to be calculated as shown below:

Total marks obtained in all semesters or years X 100 Maximum marks (cumulative of all semesters or years)

 Wherever CGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University/ Institute. Candidates are required to submit a Certificate to this effect from the University/ Institute at the time of Interview.;

• Contract Experience:

- a) Experience possessed by candidates engaged on Contract basis directly by PSUs/Central/State Governments concerned shall be considered as experience for the purpose of selection. In that case, Experience Certificate is to be produced from such PSUs/Central/State Governments, etc, indicating the contract engagement. As regards No Objection Certificate, the same needs to be in line with the Terms & Conditions of contract engagement and Rules applicable for such contract engagement in the concerned Organization. The candidates with such experience need to produce offer of appointment order at the time of interview.
- b) Experience possessed by candidates in Private Organizations on Contract basis shall be considered as experience, subject to scrutiny in terms of nature of experience, responsibilities, assignments, etc.
- c) Experience possessed by candidates engaged on Contract basis through Contractors by PSUs/Central/State Governments will not be considered as experience since the engagement is not direct.
- d) The contract experience possessed by candidates as at (a) & (b) above will be considered as experience for the purpose of selection only if the experience is in Executive cadre of the concerned PSUs/Central/State/Private Organizations.
- Once an employee avails himself of voluntary retirement from a PSU, he shall not be allowed to take up employment in another PSU. If he desires to take up the employment, he shall have to return the VRS compensation received by him to the PSU concerned. Personnel who have opted for VRS from other PSUs should furnish documentary evidence that they have deposited their terminal benefits with the concerned PSU before their appointment in the Company;
- Candidates, staying beyond 30 miles away and attending Personal Interview will be paid
 to and fro TA (Rail fare) by the shortest route on production of proof of travel as per rules
 of the company;

- If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the candidature / appointment will be considered as revoked / terminated at any stage of recruitment process or after recruitment or joining, without any reference given to the candidate and the Application Fee paid will not be refunded;
- Candidates employed in Central / State Government Departments / Public Sector Enterprises, etc. should produce No Objection Certificate (NOC) at the time of Interview from their employer failing which they will not be permitted to appear for the interview, and will not be eligible for payment of Travelling Allowance;
- Before applying the candidates should satisfy themselves regarding eligibility criteria desired for the post;
- Incomplete Applications will be rejected and no further correspondence in this regard will be entertained;
- Appearance of the shortlisted candidates in the Interview is provisional and it does not
 entitle them for any claim for the post. They will be treated as debarred ab-initio at any
 stage of the recruitment process incase they do not fulfill essential eligibility criteria;
- Candidates belonging to PWD category are required to submit PWD certificate in the prescribed format enclosed at Appendix B, C & D;
- These vacancies are identified to be filled up by external candidates only, through Direct Recruitment. Therefore, applications of internal candidates, if any, will not be considered;
- Appointment of selected candidates is subject to receipt of satisfactory Medical Reports
 from the HAL Hospital as per the standards prescribed by HAL (Concerned Authority in
 case of PWD candidates), as well as verification of Caste and Character & Antecedents
 from the concerned Authorities, as per the rules of the Company;
- Any sort of canvassing or influencing the Officials related to the recruitment / selection process would result in immediate disqualification of the candidate;
- Decision of HAL Management regarding selection will be final. Further, HAL Management reserves the right to fill up or otherwise any or all the notified posts and also to fill up the future vacancies if any from the valid panel of selected candidates as per the rules of the company;
- Court of jurisdiction for any dispute / cause will be at Bangalore;
- Necessary information regarding the selection, interview etc. will be hosted on HAL Website www.hal-india.co.in from time to time. Candidates are requested to visit the website from time to time:
- In case of any particular query is not covered above, the candidates can contact us at 080-22323005/22328023 or write to HAL at: hr.medical@hal-india.co.in. No other method of communication will be entertained.

Appendix A



Hindustan Aeronautics LimitedDivision/Office ::

Paste Self attested recent passport size photograph

Advt No._____ dated _____

1	Name (IN BLOCK LETTERS)	
2	Gender	
3	Father's Name	
4	Mother's Name	
5	a) Date of Birth b) Age as on 20.10.2020	a) b)
6	State of Domicile and Nationality	
	Contact/ Mailing Address	Permanent Address
7		
	Phone No(with STD Code): Mobile No: Email ID:	Phone No(with STD Code): Mobile No: Email ID:
8	Nearest Railway Station	
9	Religion	
10	Were you domicile of J&K during the period from 01.01.1980 to 31.12.1989? (copy of Certificate to be produced at the time of Interview)	Yes/ No
	Circle the Category [copy of Certificate to be produced at the time of Interview in case of SC/ST/OBC (Non-Creamy Layer/EWS)]	SC / ST / OBC / EWS / GEN
11	a) Caste	a) b)
	b) Sub-Caste c) Non-Creamy Layer (for OBC only)	c) Yes / No
	Are you a Person with Disability (PWD)?	Yes/ No
12	If Yes, circle the category of Disability (VD/OD/HD) (copy of Certificate to be produced at the time of Interview)	VD / OD / HD / Benchmark Disabilities to be mentioned

	a) Are you an Ex- Serviceman? If yes , mention the last Rank held and the no. of years served in the Rank.	Yes/No
13	b) Are you Serving Officer in the Armed forces? If yes, mention the present Rank and the no. of years completed in the Rank.	Yes/No
	Have you been interviewed by HAL any time earlier? (If yes, please give the details of the post for which you have been interviewed as also date/year/venue)	Yes/No
	If Yes: Post Interviewed:	
	Date of Interview:	
	Venue of Interview:	
15	Are any of your close relatives working in HAL? If yes, provide details of Name, Designation, Division, etc.	
16	Have you ever been a Member/Worker of any Political Party/Organisation or participated in any Political activities? If 'Yes' please give the following details: a) Name of Political Party /Organisation: b) Particulars of Political Activity(if any): c) Period of Membership (from year)/year of participation in Political Activity d) Nature of Participation in Political Activity e) Office, if any, held in Political Party:	

17. EDUCATIONAL QUALIFICATION: (Academic and Professional)

Name of Qualification with specialization wherever applicable.	Institution / University	Nature of the Course (Full Time/ Part Time/ Corresponden ce)	Duration of the Course	Subjects / Specification	Class / Division	Aggregate % of marks	Month & Year of Passing
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

(Note: Please give full & complete information. Use separate sheets if required)

18. Details of Training undergone in the last 5 years

	Institution /	Du	Duration of the Training			
Name of Program	Organisation	From (dd/mm/yy)	To (dd/mm/yy)			
(1)	(2)	(3)	(4)			

(use separate sheets, if required)

19. Professional Experience from the First Job onwards to Current Job (chronological order):

SI.	Designation	Organisation	Central	D	ate	Pay Scale	Gross	Reasons
No	3 3		Govt/ PSU / Private	From (dd/mm/yy)	To (dd/mm/yy)		Pay	for Leaving
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

(Note: Please give complete details for the experience profile like Date, Month & Year. Use separate sheets if required)

20. Detailed Picture of the Position currently held by you. (To be typed in about 100 words on a separate sheet and enclosed to the application with your name legibly written on the top of the paper)

21.			•				essional	_	alificatio	n Ex	perience	you	pos	sess	(in	comp	oleted
22.	a) Pres	ent S	cale of	Pay													
	Basic	Pay					DA _		Gr	oss Pay	У						
23.	Date o	of Sen	iority (From	Date in	n Prese	nt Grade	e / Po	ost):								
24.	Pay E	xpect	ed:														
25.	If sele	ected,	how s	oon c	an you	join?											
27.	abou top o	t 100 If the	words paper)	on a		e shee	et and er	nclose	ents and ed to the Tran		ation wit						
			Name	of th	e Bank		Branch Code	1		rence mber		Date		Aı	mount	t	
I hereby declare that the above statements are true and complete to the best of my knowledge and belief. I understand that in the event the information is found to be false or incorrect, my candidature/appointment may be considered as terminated without any notice. Place: Date: Signature of the Candidate																	
	e: The c								s. Applica	ition w	ill be rej	ected i	f any o	columr	n is let	ft blanl	k, not

filled or incomplete. No correspondence will be entertained.

The candidate should not attach any documents with the application blank other than the specified one in the application blank/Advertisement.

CERTIFICATE OF DISABILITY (Form -V)

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness) [See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

			Recent Passport size attested Photograph (showing face only) of the Person with Disability
Certif	icate No.		Date:
Shri/S Birth	Smt./Kum. (DD/MM/YY) ration No /Village/Street	son/wife/daughter of Age years, male,	efully examined f Shri Date of /female t of House No District State
•	he/she is a case of: locomotors disability dwarfism blindness (Please tick as app		
(B)	the diagnosis in his/her c	ase is	
		lindness in relation to his/	cent (in words) permanent her (part of body) as per delines to be specified).
2. The	e applicant has submitted t	he following document as	proof of residence:-
	Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of Notified Medical Authority)

Signature/thumb impression of the person in whose favour certificate of disability is issued

CERTIFICATE OF DISABILITY (Form VI)

(In case of multiple disabilities) [See rule 18(1)] (Name and Address of the Medical Authority issuing the Certificate)

Recent Passport
size attested
Photograph
(showing face only)
of the Person with
Disability

Certi	ficate No.			Date			
	This is to certify that / daughter of Shri s, male / female	Date	arefully exa of Birth (DI	mined Shri/Smt./Kum D/MM/YY)	son Age		
Registration No Permanent resident of House No Ward Village / Street Post Office District State, whose photograph is affixed above, and am satisfied that: (A) He/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown							
agaır Sı.	nst the relevant disability Disability	y in the table Affected	below: Diagnosis	Permanent physica	ıl		
No.	,	part of body		impairment / mental disabilit (in %)			
1.	Locomotors disability	@					
2.	Muscular Dystrophy						
3.	Leprosy cured						
4.	Dwarfism						
5.	Cerebral Palsy						
6.	Acid attack Victim						
7.	Low vision	#					

8.	Blindness	#
9.	Deaf	£
10.	Hard of Hearing	£
11.	Speech and Language disability	
12.	Intellectual Disability	
13.	Specific Learning Disability	
14.	Autism Spectrum Disorder	
15.	Mental illness	
16.	Chronic Neurological	
	Conditions	
17.	Multiple sclerosis	
18.	Parkinson's disease	
19.	Haemophilia	
20.	Thalassemia	
21.	Sickle Cell disease	

£ e.g. Left/Right/both ears

4.	The applicant	has submitt	ed the fo	llowing docu	ıment as pro	oof of residence:	_

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

5. Signature and Sear Of the Medical Authority.						
Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson				

Signature/thumb impression of the person in whose favour certificate of disability is issued

CERTIFICATE OF DISABILITY (Form VII)

(In cases other than those mentioned in Forms V and VI)

(Name and Address of the Medical Authority issuing the Certificate)

[See rule 18(1)]

Recent Passport size attested Photograph (showing face only) of the Person with Disability

				Disability		
Cert	Certificate No.					
	This is to certify that I have car	efully examined	l Shri/Smt/Kuı	mson	ı/wife/daı	ughter of Shri
	Date of Birth (D	D/MM/YY)		_ Age	_ years,	, male/female
	Registration No	permane	ent resident	of House	No.	
Ward	l/Village/Street	P	ost Office			District
	State					
he/sh	ne is a case of disa					
	peen evaluated as per guidelines (.	-				_
	s shown against the relevant disabil			ao or are gara		po oposiliou)
SI.	Disability	Affected	Diagnosis	Permanent		\neg
No.	Disability	part of body	Diagnosis	Physical		
				impairment		
1.	Locomotors disability	@		disability (ii	า %)	
2.	Muscular Dystrophy					
3.	Leprosy cured					_
4.	Cerebral Palsy					-
5.	Acid attack Victim					
6.	Low vision	#				
7.	Deaf	€				
8.	Hard of Hearing	€				
9.	Speech and Language disability					
10.	Intellectual Disability					

Specific Learning Disability

12.	Autism Spectrum Disorder	
13.	Mental illness	
14.	Chronic Neurological Conditions	
15.	Multiple sclerosis	
16.	Parkinson's disease	
17.	Haemophilia	
18.	Thalassemia	
19.	Sickle Cell disease	

(Please strike out the disabilities which are not applicable)

- 2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.
- 3. Reassessment of disability is:

(i)	not	necessary,	or
-----	-----	------------	----

(ii)	is recommended/after	years	months, and therefore		
	this certificate shall be val	s certificate shall be valid till (DD/MM/YY)			

@ - eg. Left/Right/both arms/legs

- eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

{Counter signature and seal of the Chief Medical Officer/ Medical Superintendent/ Head of Government Hospital in case the Certificate is issued by Medical Authority who is not a Government Servant (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

Note-In case the Certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.