



CEMENT CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
REGD. OFFICE: CORE-V, SCOPE COMPLEX, 7-LODHI ROAD
NEW DELHI-110 003

ADVERTISEMENT No AT/02/2020

Cement Corporation of India Ltd. CCI is a Central Govt. Public Sector Undertaking engaged in manufacturing and marketing of cement.

CCI is looking for dynamic and result oriented Artisan Trainees, for the following positions which are initially meant for Bokajan Unit (Assam), however, their posting after successful training will carry all India service liability:

Post Code	Name of the Post	Discipline	No. of Posts	Category	Max. Age as on 30.09.2020
1	Artisan Trainee	Electrician	05	02-UR, 01-OBC, 01-EWS, 01-SC	27
2	Artisan Trainee	Welder	03	01-UR, 01-OBC, 01-SC	27
3	Artisan Trainee	Fitter	04	01-UR, 01-OBC, 01-ST, 01-EWS	27
4	Artisan Trainee	Mining	02	01-UR, 01-SC	27
5	Artisan Trainee	Production	06	03-UR, 02-OBC, 01-ST	27

- Two (02) vacancies are reserved for Ex-Serviceman and one (01) for PWD.

The cut-off date for reckoning Age, Qualification, etc. will be **30.09.2020**

Link to apply shall be available from 05.10.2020 (1000 HRS) onwards to 25.10.2020 (1700 HRS)

Last date for submission of application- **25.10.2020 (1700 HRS)**

Essential Qualification required :

Discipline	Essential Qualification
Electrician (Post Code-1)	Matriculation with Full Time 02 years' Regular ITI from Govt. Recognized Institute in Electrician Trade
Welder (Post Code -2)	Matriculation with Full Time 02 years' Regular ITI from Govt. Recognized Institute in Welder Trade or 1 year regular ITI in Welder Trade with 1 year Apprentice.
Fitter (Post Code-3)	Matriculation with Full Time 02 years' Regular ITI from Govt. Recognized Institute in Fitter Trade
Mining (Post Code-4)	Matriculation with Full Time 02 years' Regular ITI from Govt. Recognized Institute in Excavator Operator (Mining) / Stone Mining Machine Operator / Mechanic Mining Machinery / holder of 2 nd Class certificate of competency.
Production (Post Code-5)	03 year's regular B.Sc Degree with Chemistry from UGC recognized University.

I. Reservation

- 1 Reservation of Post(s) for SC/ST/OBC/PWD/EWS/Ex-Servicemen as per Govt. Of India guidelines.
- 2 Age Relaxation : Upper age limit is relaxable by 5 years in respect of SC/ST candidates and 3 years in respect of OBC (Non-creamy layer) candidates against reserved positions only. Candidates belonging to the OBC Category are required to submit recently obtained Community Certificate in proof of their Community (Certificate must be issued after April

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2020), stating that they do not come under the creamy layer, from a Competent Authority, in the prescribed format.

- 3 In respect of Persons with Disabilities (PWDs), upper age limit is relaxable by 10 years, which will be over and above the relaxation admissible only for candidates belonging to SC/ST/OBC.
- 4 For candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period of 01.01.1980 to 31.12.1989, upper age limit is relaxable by 5 years. Relaxation will be extended as per rules in respect of Ex-servicemen / Commissioned Officers /ECOs/SSCOs who have rendered at least 5 years of Defence service and have been released on completion of assignment..
- 5 Scribe to be arranged by PWD candidates who desires to have scribe.

II. How to apply

- 1 Candidates are required to apply online through website www.ccilttd.in in the career section only. No other means/mode of application will be accepted.
- 2 Before applying for registration candidates are advised to have scanned images of their Photo and Signature for uploading – photo (20kb to 60 kb) and signature (10kb to 20 kb). The software is so designed that it would not accept the photo/signature if it is not within the above size range.
- 3 Candidates are required to have a valid personal e-mail ID and mobile number. It should be kept active during the currency of this recruitment process. In case a candidate does not have a valid personal e-mail ID / mobile phone, candidate should create his/her new e-mail ID before applying. Under no circumstances, candidate should share/mention e-mail ID to/of any other person. This will be used to communicate with the candidate.
- 4 The mobile number would be used for validation of applications at the time of registration. An OTP will be sent to the mobile number and will have to be authenticated during registration.
- 5 Candidate is required to go to the website of CCI Ltd. i.e., www.ccilttd.in and click on the link “Career” and then the recruitment notification titled Advt. No. AT/02/2020 for registration and submission of the application.
- 6 Candidate should thoroughly go through the vacancy notification first to let him/her know the eligibility, age criteria etc.
- 7 The candidate has to furnish certificate no. of SC/ST/OBC/PwD/EWS/EX-servicemen and date of issue of certificates for availing benefits. Community/Cast Certificate should be in prescribed format as per order issued by Govt. of India time to time, for seeking age relaxation etc. These certificates would be verified after written test and only for qualified candidates. The OBC certificate (Non-Creamy Layer) must be issued in after April 2020 for employment of Government of India.
- 8 Candidate will have to upload scanned copy of passport size colour photo, signature scan copy. The size of these scanned copies are given at important instructions.
- 9 After successful filing up of the application form, candidate is required to pay the requisite fees through online mode only via credit card, Debit card, net banking etc., without which the online application form can not be submitted.
- 10 Only online payment of fees is applicable. There will not be any other mode of payment of application fee.
- 11 The online registration will remain active from 05.10.2020 (1000 hours) to 25.10.2020 (1700 hrs) only. Candidate must not wait for the closing date / closing hour for the purpose of applying for any post, as the same may cause non-submission of application due to last-minute rush or any technical glitch/network error, as CCI will not be responsible for non-submission of applications..
- 12 Candidates are advised to choose the post judiciously and fill in the requisite details in the online application format carefully. There will be a preview of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of the application, no modification will be permitted. No correspondence in this regard will be entertained.

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- 13 In case any discrepancy / contradiction is reported at any stage during recruitment / after recruitment, the candidature of the candidate shall be rejected.
- 14 Other conditions related to Computer Based Online Test are placed on the website and may be referred before applying. The candidates are advised to Apply through above mentioned website only, candidates will be solely responsible for submitting their application through any other website
- 15 Candidates should keep sufficient number of same Photographs in reserve for future use which they are using in the application form.
- 16 Request for change of mailing address or e-mail address or mobile phone number will not be entertained under any circumstances.
- 17 At any stage, in case of discrepancy in language at any point of time i.e., in Hindi / Assamese, version in English language will only prevail and will be final.
- 18 Candidates must remain in constant touch with CCI's website for information regarding dates of Computer based online test, result of test, details of Medical test etc.
- 19 The eligible candidates who found provisionally eligible for online test may download the admit card through website www.ccilttd.in only. The admit card for written test, will NOT be sent by post or email. It will be downloaded from www.ccilttd.in by candidates only. CCI will not be responsible for any information issued/posted on any other website.
- 20 The onus of ensuring that candidate meets all the eligibility requirements will rest on the candidate himself/herself all through the recruitment process.
- 21 Candidates will be allowed to appear in Computer Based Online Test / written test / skill Test / Medical fitness test purely on provisional basis and no candidate will have a right to appointment or any compensation only on the ground of having appeared in or passed the written or any other screening test.
- 22 The posts advertised are not suitable for person with Colour Blindness / Visually Handicapped persons.
- 23 CCI is not responsible for any printing error that might have inadvertently crept in.
- 24 In case of cancellation of exam due to any reason at any test center, candidates will not be paid any kind of travelling expenses etc., for appearing for Computer Based Online Test further.
- 25 Bringing Mobile phone/Communication device in the examination Centre will be deemed GUILTY OF MISCONDUCT & suitable action including immediate expulsion of candidate from the examination hall will be taken.
- 26 The only and accepted mode of submission of application has exhaustively been explained from under title "How to Apply". In case of any discrepancy, in the advertisements published in various newspapers/Employment News etc., the contents as put on www.ccilttd.in will prevail. Any update, corrigendum etc. of this advertisement will be posted in our website only. The candidates are requested to keep visiting our website, ie. www.ccilttd.in regularly.
- 27 Candidates employed in Central/State Public Sector Undertaking/ Govt. organization who fulfill the above eligibility criteria will be required to produce 'No Objection Certificate' from the employer at the time of document verification.
- 28 Last date of applying online will be 25.10.2020.
- 29 Dates of Written examination and all recruitment related information shall be available on our Website : www.ccilttd.in at career section.
- 30 CCI reserves right to cancel the recruitment process at the discretion/request of Corporation.

III. Registration /Application Fee:

Candidates belonging to UR/OBC Category are required to pay a non-refundable Registration/ Application fee of Rs. 750/- (Rupees Seven Hundred Fifty Only) through online mode. The Registration/Application Fee for candidates belonging to SC/ST/PWD/Females/EWS will be Rs. 250/- (Rupees Two Hundred Fifty Only). The mentioned fees does not include any bank charges. To encourage digital transaction, bank transaction/charges will be borne by CCI.

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Application Fee once paid will not be refunded under any circumstance. Candidates are, therefore, requested to verify their eligibility before submission of online application.

IV. Online Selection Process

The Eligible candidates will have to undergo an all India Selection Test consisting of objective type Computer-based Online Test held in two parts. Part-I will be subject knowledge Test and will consist of 70 multiple-choice question of the respective trade. Part-II will be Aptitude Test and will consist of 50 multiple – choice question on General awareness, Quantitative Aptitude, English & Reasoning.

There is no negative marking & separate qualifying marks for each part.

The Merit List shall be prepared by combining scores of both the parts. Initially, the Tradewise / Categorywise Merit List will be prepared equal to the number of vacancies identified. In case of two applicants having the same marks in the Computer-based Online Test : the Applicant having older age shall be preferred. In case the date of birth are also same, then the Applicants who passed matriculation exam earlier shall be considered first.

a. Computer Based Online Test

The Computer-based Online Test shall be held in major cities **in the state of Assam or any other city. The Management reserves the right to hold the test at any city in India.**

The medium of Test will be **Hindi, English and Assamese (for centres in Assam)**. Candidates will have to choose their medium for test and venue while applying for the post, which cannot be changed subsequently. However, CCI has all right to change venue of Computer Based Online Test.

CCI reserves the right to allocate place / time slot of written examination in compelling circumstances for screened candidates on the basis of performance in Computer-based Online Test and decision regarding calling such number of candidates shall be decided by CCI only.

b. Medical examination

Candidates shortlisted in Computer Based Online Test are to appear for document verification with their medical reports signed by Chief Medical Officer (CMO) of a Govt. Hospital, in the prescribed format of CCI as per Medical Standards of CCI..

The candidates' medical reports shall be examined by CCI's medical officer before document verification.

Candidates found to be medically unfit, as per CCI's Recruitment Rules, will not be considered for document verification.

c. Document Verification

Shortlisted Candidates as notified by CCI to bring their necessary documents and certificates, in original and photocopies for further verification in line of the information furnished in the advertisement and application submitted by the candidates. Candidates whose documents are not found to be in order shall be rejected summarily.

The selection process would judge different facets of knowledge, skill, comprehensive aptitude and physical fitness. Candidates will have to pass through each stage successfully (including Medical examination), before being adjudged as suitable for selection. Candidates, who fail in any of the criterion, will not be given any alternative employment and decision of the Corporation shall be final.

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d. TA/DA

No reimbursement shall be made to any candidate appearing for the Computer based online test / written examination & Medical examination. However, for Document Verification, Sleeper Class travelling allowance shall be given to shortlisted candidates as per requirement.

V. Character & Antecedents

The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

VI. Period of Training

The period of training shall be 12 months which can be further extended by another period of maximum 6 months by the corporation in case the trainee does not attain the prescribed level of efficiency as assessed through periodical appraisals, even if his level of efficiency does not improve, his/her training shall be terminated.

VII. Absorption of trainees

After successful completion of training, the candidate shall be assessed through Trade Test / Performance assessment. Successful candidates thus shall be absorbed in pay scale of Rs 8400-20400 at W-3 level. Unsuccessful candidates will not have any right whatsoever for employment with the organization.

VIII. Service Bond

The selected candidates for training who belong to General and OBC Categories will be required to execute a service Bond Agreement of Rs. 50000/- to serve CCI for 02 years after successful completion of training and Rs. 25000/- for SC, ST, EWS and female candidates.

IX. Stipend

The selected candidates will be paid a Stipend of Rs. 8400/- Per Month during training period.

X. Other Benefits:

During the period of training, the trainees will be eligible for other benefits as given below:

1. Accommodation :- The trainees shall be provided free bachelors accommodation at the units as per entitlement subject to availability of quarters.
2. Medical Facilities:- During the period of training, the trainees will receive medical facilities as admissible to regular employees of W-3 level.
3. Leave:- The Artisan Trainee will be eligible for the following leave facilities
 - i. Casual Leave : 7 (seven) days during a calendar year
 - ii. Earned Leave : 15 (fifteen) days per year and the same can be only availed during training.
 - iii. Medical Leave : 15 (fifteen) days on half pay per year which will be credited after completion of training.
 - iv. T.A : No Travelling Allowance will be admissible for joining the Corporation. For other official travelling during the course of training the trainees will be governed by TA rules of the Corporation as applicable to W-3 level of employees.


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XI. General Conditions:

- 1 Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
- 2 Only Indian Nationals can apply.
- 3 Matriculation should be recognized by Education Board of State / CBSE / ICSE.
- 4 The ITI institute should be recognized by Govt. / NCVT.
- 5 The cutoff date for Age and qualification will be 30.09.2020.
- 6 The candidate must have passed the essential qualification on or before 30.09.2020.
- 7 The candidate must meet all the criterion as per criterion mentioned in the advertisement.
- 8 Incomplete/ineligible applications will be rejected summarily.
- 9 CCI reserves the right to cancel the recruitment process or increase/decrease the number of vacancies, if the need so arises, without issuing further notice or assigning any reason thereof.
- 10 All positions carry All India Service Liability. The Management, at its discretion, can post the selected candidates to its any Unit/Offices of the Corporation.
- 11 Any corrigendum/ clarification on this advertisement, if necessary, shall be uploaded on CCI website & no separate press coverage will be notified for this purpose.
- 12 Candidature of any candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is false or is found to be not in conformity with eligibility criteria mentioned in the advertisement.
- 13 Only shortlisted candidates as per requirement will be notified for document verification. CCI reserves the right to shortlist the candidates. No correspondence will be entertained with the candidates not selected for Computer based online-test or in Computer based online-test.
- 14 Computer knowledge is essential for all posts.
- 15 The decision of Management regarding shortlisting for the selection process will be final.
- 16 The candidates so shortlisted for document verification / Medical Examination, shall be called based on the declared information in online application and performance in online test. In case any deviation is reported / observed / detected during verification process, the candidature of such candidate shall be rejected.
- 17 No benefit/relaxation shall be extended to any reserved category candidate who wishes to apply against UR vacancies
- 18 Only shortlisted candidates as per requirement will be notified for document verification. CCI reserves the right to shortlist the candidates. No correspondence will be entertained with the candidates not called for Computer based online-test, Document verification etc.
- 19 In case any candidate prefers to apply against more than one post, candidate must apply separately, subject to meeting all the eligibility criterion. It may be a possibility that the test of both may be conducted on the same day/time. For such a scenario, CCI will not be responsible. Candidate is advised to opt best suitable post to avoid such conflict.
- 20 The decision of Management regarding shortlisting for the selection process will be final.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of CCI will be final.

Handwritten signature and date: 30/9/2020