

27<sup>th</sup> November 2020



KHPT is a not for profit entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a single mission to reduce the prevalence of HIV in Karnataka's high priority pockets. The initiative's success made it a scalable model at national and global levels and KHPT became a learning site for innovative approaches. The unique DNA of our programs is a combination of evidence generation, grassroots community connect and government relationship. With these strengths, we learned and reflected on our decade long experience leading us to look beyond HIV to four other thematic areas. KHPT currently works on TB, HIV-AIDS, MNCH, Adolescent Health and Comprehensive Primary Health Care. These are also termed as different themes in the organisation.

KHPT invites applications from committed, compassionate and competent candidates for the following for its NCD Project/s in Mysore.

**Technical Manager:** Position: 1, Mysore

**Qualification, Skills & Competencies:**

- Masters in Community Medicine / Community Health with 2-4 years of relevant experience
- Prior experience of implementing large scale projects.
- Strong understanding of evidence-based program implementation.
- Strong analytics and written skills. Should be comfortable with the use of data in program design and implementation.
- Should be a team player.
- Should understand mechanisms to build trust with communities.

- Should understand gender sensitivities and nuances
- Experience of working with local public health systems
- Experience in training and providing mentoring to clinical and non-clinical personnel
- Broad and comprehensive understanding of the health and development sector and issues that beset marginalized communities.
- Comprehensive understanding of the multiple functions required to successfully plan, implement and resource a project.
- A conceptual thinker, who can integrate complex and varied systems, methodologies, theories and practice of problem-solving.
- Good interpersonal skills, tact, maturity, flexibility and an empathic approach.

### **Roles and Responsibilities:**

Technical Manager for NCD continuum of care project and will lead the following areas with the support of thematic lead, M&E team and other project leads.

- Overall planning and implementation of NCD continuum of care project. It includes developing annual plans, strategies, recruitment, training of staff, implementation of activities on the ground, providing mentoring and supportive supervision to the project staff, conducting review meetings, developing all the project documents.
- Stakeholder management which includes Government management from grassroots to state level and also donor management.

### **Internal roles and responsibilities**

- Facilitation of project review using the dashboard.
- Facilitation of internal project management.
- Responsible for funder compliance. Need to ensure project deliverables on time and also develop reports that need to be submitted to the funder.
- Coordinate with other units of KHPT like HR, Admin, Finance, Communication to ensure the development of products and smooth implementation of the project.
- Establish rapport with all the stakeholders of Mysuru city which helps in strengthening NCD care continuum in Mysuru city.
- Work closely with Mysuru City Corporation to promote preventive health and wellness.
- Think out of the box to develop innovative strategies and solutions for the key challenges.
- Come up with newer ideas based on the field experience which can be potential proposals to tap newer funding opportunities.
- Should take a lead in writing manuscripts and submitting them to journals and also presenting scientific papers in National and International Conferences.
- Closely work with other team members of Comprehensive Primary Health Care (CPHC) theme and support research across all the projects in CPHC theme.

**Note** Any additional responsibilities assigned by the Thematic Lead as per the thematic /organization's requirement.

**Reporting:** The Technical Manager will report to the Deputy Director -Program and Thematic Lead -CPHC

**Salary:** The salary for the above position is as per market standards and negotiable which will be fixed based on qualification, relevant experience, and interview performance.

**KHPT** provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programmes and in-depth knowledge of thematic areas we work. Only shortlisted candidates will be invited for an interview.

Above position demand excellent communication interpersonal /computer skills and involves travel. Preferences will be given to candidates who have work experience in the relevant field and local candidates with required experience and skillsets.

### **How to apply:**

Interested candidates please apply using the prescribed **KHPT Application Format** with a covering letter and email it to [jobs@khpt.org](mailto:jobs@khpt.org). Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before **10<sup>th</sup> December 2020**

Please note that completed applications in the prescribed format will help us in shortlisting.