

APPLICATION FORM

UNIVERSITY OF AGRICULTURAL SCIENCES
KRISHINAGAR, DHARWAD - 580 005, (KARNATAKA)

Application for Appointment of
UNIVERSITY LIBRARIAN

To be filled/typewritten by the applicant

Name of the candidate: _____

Post applied for: _____

Advertisement No. & date: **No.R/Rectt/Advt.59/2021, dated 25.05.2021**

Affix recent
 passport size
 photograph

DD / I.P.O. / Banker's Cheque No.: _____, Date: _____,

Amount(Rs): _____

Instructions to the candidates

1. Please fill up each item clearly, legibly and completely.
2. The eligibility and suitability of a candidate shall be considered based on the information provided in the application.
3. All claims mentioned in the application should be supported by relevant and authenticated documents. Only such documents / records will be taken into consideration for award of marks.
4. Prescribed certificates in support of all claims in the filled-in application should be obtained from competent authority on or before the last date of submission of application. Any additional documents / certificates / records given **after the last date for submission of filled-in application will not be considered for award of marks.**
5. Applications should be complete in all respects as on the date of submission. Incomplete applications are liable to be rejected.
6. If a candidate has submitted more than one application for the same post before the last date, the latest application will be considered as valid for the purpose of recruitment.
7. Separate sheets may be attached wherever necessary.
8. The application pro-forma downloaded from website should accompany the requisite processing fee (i.e., for **SC/ST Rs.1500/- & for others Rs.3000/-**) as indicated in the notification, at the time of submission of filled in application, or else, the application will be rejected.
9. The selection procedure shall be in accordance with the Act & Statutes of UAS, Dharwad and the qualification and score card for the University Librarian post are as per the University Notifications No.R/BOR-121/2007 dated 13.12.2007 (for Qualifications) and No.R/Rectt/B-121/2007 dated 13.12.2007 (for Score Card), published in the Karnataka Gazette dated 20.12.2007, as amended from time to time and available in the official website of University (<http://www.uasd.edu>).
10. All supporting documents enclosed to the application should be page numbered and arranged in the order as per the items in the application form.

PART-A: GENERAL PARTICULARS

1. Name of the post applied for	UNIVERSITY LIBRARIAN																							
2. Name of the candidate in full (IN BLOCK LETTERS) (as entered in degree certificate)																								
3. Address for communications with pincode																								
4. E-mail I D																								
5. Contact numbers:	Tel. No (with STD code): Cell No.:																							
6. Gender (Please tick appropriate box)	<table border="1"> <tr> <td>Male</td> <td>Female</td> <td>Other</td> </tr> </table>								Male	Female	Other													
Male	Female	Other																						
7. Date of Birth (To be supported by a copy of valid certificate/SSLC marks card)	<table border="1"> <tr> <td colspan="2">Day</td> <td colspan="2">Month</td> <td colspan="4">Year</td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>								Day		Month		Year											
Day		Month		Year																				
8. Native Place	Place: Taluk: District: State: PIN:																							
9. Nationality																								
10. Name of the State to which you belong																								
11. Marital Status	<table border="1"> <tr> <td>Married</td> <td>Unmarried</td> </tr> </table>								Married	Unmarried														
Married	Unmarried																							
12. a) Do you belong to Scheduled Caste or Scheduled Tribe? (Please tick appropriate box) If yes, please tick the category and enclose relevant caste certificate in the prescribed format issued by the competent authority.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>SC</td> <td>ST</td> </tr> </table>								Yes	No	SC	ST												
Yes	No																							
SC	ST																							
b) Do you belong to other Backward Class category (Cat.I, IIA,IIB,IIIA & IIIB)? (Please tick appropriate box) If yes, please tick the category and enclose relevant certificate in the prescribed format issued by the competent authority.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>Cat.-I</td> <td>IIA</td> <td>IIB</td> <td>IIIA</td> <td>IIIB</td> </tr> </table>								Yes	No	Cat.-I	IIA	IIB	IIIA	IIIB									
Yes	No																							
Cat.-I	IIA	IIB	IIIA	IIIB																				

<p>c) Do you belong to any of the special category (Women(W), Rural Candidate(RC), Ex-Serviceman (Ex-Ser), Kannada Medium (KM), Differently abled (PH), etc) ? (Please tick appropriate box)</p> <p>If yes, please tick the category and enclose the relevant certificates in the prescribed format issued by the competent authority.</p>	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Yes</td> <td>No</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>W</td> <td>RC</td> <td>Ex-Ser</td> <td>KM</td> <td>PH</td> <td>Others</td> </tr> </table>	Yes	No	W	RC	Ex-Ser	KM	PH	Others
Yes	No								
W	RC	Ex-Ser	KM	PH	Others				
<p>d) Do you belong to Hyderabad Karnataka / Kalyana Karnataka Region (HK)? (Please tick appropriate box)</p> <p>If yes, please enclose the relevant certificate in the prescribed format issued by the competent authority as per the Government Notification No.DPAR 43 HKC 2013 dated 29.01.2014.</p>	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No						
Yes	No								
<p>13. Father's Name</p> <p>Address</p> <p>Occupation</p> <p>Nationality</p>	<hr/> <hr/> <hr/> <hr/>								

14. Languages that you can read, write and/or speak:

Language	Read	Write	Speak	Examination passed	Page No. of documentary evidence attached

15. Were you offered employment in UAS, Dharwad before? Did you reject the same? If so when?
Indicate full particulars of post with date of offer.

<p>16. a) Was there any criminal case against you in the past? (Please tick appropriate box). If yes, give details.</p>	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
<p>b) Is there any criminal case pending against you? (Please tick appropriate box) If yes, give details.</p>	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
<p>c) Have you been suspended / dismissed / awarded any disciplinary action, any time during the employment of Government / University / Education Institutions / Organizations? (Please tick appropriate box). If yes, give details.</p>	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		

PART-B: ACADEMIC / PROFESSIONAL / TECHNICAL / ADMINISTRATIVE CONTRIBUTIONS / ACHIEVEMENTS:

1. Academic Qualifications (Enclose marks cards / certificates):

Examination passed	Board/ University	Subject/ Specialization	Year of passing	AGP/OGPA/CGPA, Percentage of Marks			Page No. of documentary evidence attached
				Max.	Obtained	%	
a) Bachelor's Degree							
b) Master's Degree							
c) M.Phil.							
Ph.D.							
d) Higher Degree other than Library Science (M.A./ M.Com./M.Sc./ MBA)/ Higher training in the field.							

Note: 1. The duration of the Master's degree in Library Science / Information Science / Documentation should be clearly indicated.

2. The duration of the higher academic should be indicated.

e) Medals / Awards / Recognitions:

SN	Name of the Award/Medal/ Recognition	Awarded by	Year of award	Individual/ Team Award	Leader/ Associate	Page No. of documentary evidence attached
1.	University Gold Medals					
	1.					
	2.					
2.	Any other academic award					
	1.					
	2.					

2. Experience in the field of Library Science/ Information Science/ Documentation: (regular service rendered in all the cadres):

SN	Post held (Designation/ Cadre)	Name of the Employer	Duration		Period of service (years/months/days)			Basic pay (Certified copy of the pay drawn to be enclosed)	Page No. of documentar y evidence attached
			From	To	YY	MM	DD		
1.									
2.									
3.									

Note: The period of service rendered in the cadre of Asst. Librarian / College Librarian/ Documentalist / Deputy Librarian / Sr. Documentalist / University Librarian shall be clearly mentioned and supported by certificates issued by the competent authorities.

3. Outstation Experience in the Cadre of Assistant Librarian and above:

SN	Designation/Cadre	Place, Taluk & District	Period of service		No. of years of service [YY-MM-DD]	Page No. of documentary evidence attached
			From	To		
(a)	C class cities					
(b)	Other than C class cities					

4. Publications:
(a) Books/Bibliographies published/compiled:

SN	Title of the Book/ Bibliography	Publisher	Year of publication	Authors as in publication	ISBN / ISSN	Page No. of documentary evidence attached

(b) Articles published in the International Journals:

SN	Title of the Article	Name of the Journal with Journal Code	Year of publication	Authors as in the Article	Page No. of documentary evidence attached

(c) Articles published in the National Journals:

SN	Title of the Article	Name of the Journal with Journal Code	Year of publication	Authors as in the Article	Page No. of documentary evidence attached

(d) Papers presented in Conferences, Seminars, etc.:

SN	Title of the paper	Name of the Conference/ Seminar, etc.	Venue	Date(s)	Type of presentation (Oral / Poster)	Page No. of documentary evidence attached

(e) Chapters in Standard Books:

SN	Title of the Book and Chapter	Publisher	Year of publication	Authors as in publication	ISBN/ISSN	Page No. of documentary evidence attached

Note: All publications mentioned above should have been published as on the last date prescribed for submission of filled-in application.

5. Attainment in the field (as Assistant Librarian and above):**(a) Orientation courses offered for UG/PG to students:**

SN	Name of the course offered	Year & Semester	UG/PG students	Page No. of documentary evidence attached

(b) Expert in the Selection Committees (ICAR/UGC/SAUs):

SN	Name of the Committee	Selection Committee for the post of	Year	Name of the Institution	Page No. of documentary evidence attached

(c) Conducting book exhibition on special occasions:

SN	Name/Title of the Exhibition conducted	Venue	Duration		Page No. of documentary evidence attached
			From	To	

(d) Major Advisor / Guide for M.Phil. / Ph.D.:

SN	Name of the student	Degree (M.Phil./ Ph.D.)	Name of the Institute	Duration		Page No. of documentary evidence attached
				From	To	

(e) Creation of Databases/Digitization (As Leader/Associate):

SN	Name of the Database/Digitization	Leader/ Associate	Name of the Institute	Year	Page No. of documentary evidence attached

(f) Innovative Library services (As Leader / Associate):

SN	Name of the Innovative Library Service	Leader/ Associate	Name of the Institute	Year	Page No. of documentary evidence attached

Note: All supporting certificates should be issued by competent authority.

6. Exposure to Symposium / Seminar / Summer Institute / Winter Institute / Refresher Course / Workshop and Training Programme (during the tenure of Assistant Librarian / College Librarian / Documentalist and above)

(a) For “conducting/organizing” the activity:

SN	Name of the activity	Nature of the Activity (International/ National/ University Level)	Handled in the capacity of Leader/ Director or Associate Leader/ Co-Director	Duration		Page No. of documentary evidence attached
				From	To	

(b) For participation as “Resource Person” in the activity:

SN	Name of the activity	Nature of the Activity (International/ National/ University Level)	Topic of the lecture delivered	Duration		Page No. of documentary evidence attached
				From	To	

(c) For participation as a “Trainee” in the activity:

SN	Name of the activity	Nature of the Activity (International/ National/ University Level)	Duration		Page No. of documentary evidence attached
			From	To	

Note: All supporting certificates should be issued by competent authority.

7. Additional Information, if any:

I hereby declare and certify that the information furnished above, are true to the best of my knowledge and belief. In case, if the information provided by me is proved to be false, I shall undertake that I may be punished in accordance with law.

Place:

Date:

SIGNATURE OF THE APPLICANT

FORWARDAL CERTIFICATE BY THE EMPLOYER
(Applicable to those candidates other than the Employees of UAS, Dharwad)

Certified that Dr. / Mr. / Ms. _____ is
 working in the Department / Institute / Organization as _____ w.e.f.
 _____ in the scale of Rs. _____. He / She is at present drawing a basic pay of
 Rs. _____. The DA and other allowances amount to Rs. _____.

**This institution has no objection in forwarding his / her application for appointment to the post of
 University Librarian in the University of Agricultural Sciences, Dharwad.**

Place:

Date:

Signature and Designation with seal

FORWARDAL CERTIFICATE BY THE EMPLOYER
(Applicable only to UAS, Dharwad Employees)

Certified that Dr. / Mr. / Ms. _____ is
 working in this Office / College / Research Station as _____ w.e.f.
 _____ in the scale of Rs. _____. He / She is at present drawing a basic pay of
 Rs. _____. The DA and other allowances amount to Rs. _____.

Place:

Date:

Signature and Designation with seal