



ಅಖಿಲ ಭಾರತ ವಾಕ್ ಶ್ರವಣ ಸಂಸ್ಥೆ - ೫೭೦೦೦೬

अखिल भारतीय वाक् श्रवण संस्थान :मैसूरु - 570006

ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE – 570006
(An Autonomous body under the Ministry of Health and Family Welfare,
Govt. of India), Manasagangothri, Mysore – 570 006

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ವಿಜ್ಞಾಪನಸಂಖ್ಯಾ / **ADVERTISEMENT No. 07/2021**

ದಿನಾಂಕ/Dated: **June 29, 2021**

AIISH, Mysore invites applications for the following posts to be filled on **Deputation / Regular basis** at the Institute as detailed below:

Post code.	Name of the Post	No of Post	Age (Upper Age Limit)	Salary
1.	Assistant Registrar (Academics) (on deputation basis)	01	Not exceeding 56 years	Level 10 of VII CPC + usual deputation allowances as per the GOI norms.
2.	Assistant Audit Officer (IAC) (on deputation basis)	01	Not exceeding 56 years	Level 07 of VII CPC + usual deputation allowances as per the GOI norms.
3.	Accounts Officer (on deputation basis)	01	Not exceeding 56 years	Level 07 of VII CPC + usual deputation allowances as per the GOI norms.
4.	Hindi Translator (Direct Recruitment)	01 (OBC)	Up to 30 years	Level 06 of VII CPC
5.	Ear Mould Technician (Direct Recruitment)	01 PWD- (HH/OH)	Below 30 years	Level 05 of VII CPC

1. Assistant Registrar (Academics) (On deputation):

Method of Recruitment: On Deputation basis	
Number of post	01 post
Upper age limit	Not exceeding 56 years.
Scale of pay	Level 10 of VII CPC + usual deputation allowances as per the GOI norms.
Period of deputation	Initially for a period of 01 year likely to be extended up to a maximum period of 03 years.
Essential Qualification	a) Graduate from a recognized University. b) Officers in the grade of Assistant Administrative Officer with two years of service failing which Senior Accountant / Office Superintendent / Executive Assistant Gr. I / other officers in the Grade pay of Rs.4,600/- with three years of service.
Desirable Qualification	Good Knowledge of academic affairs and experience in handling admission and examination work in higher educational institution.

2. Assistant Audit Officer (IAC) (On Deputation):

Method of Recruitment: on Deputation	
Number of post	01 post
Upper age limit	Not exceeding 56 years.
Period of deputation	Initially for a period of 1 year likely to be extended on yearly basis (subject to maximum of 3 years)
Scale of pay	Level 07 of pay matrix under VII CPC + usual deputation allowances as per the GOI norms.
Essential Qualification	The officers / staff of Central Government / State Government / Autonomous Bodies / PSUs holding analogous post in the level of 07 as per VII CPC (OR) a) Graduate from a recognized university (preferably in commerce) with Subordinate Accounts Service (SAS) or 3 months training in cash and accountancy conducted by ISTM. b) 3 years experience in accounts and audit. c) Knowledge of work experience of government rules and regulations.
Desirable Qualification	Knowledge of computers.

3. Accounts Officer (On Deputation):

Method of Recruitment: on Deputation	
Number of post	01 post
Upper age limit	Not exceeding 56 years.
Period of deputation	Initially for a period of 1 year likely to be extended on yearly basis (subject to maximum of 3 years)
Scale of pay	Level 07 of pay matrix under VII CPC + usual deputation allowances as per the GOI norms.
Essential Qualification	Officers in the grade of Assistant Administrative Officer (AAO) Rs.6500-10500/- (PB-2 Rs.9300-34800/- + GP Rs.4600/- as per VI CPC) with three years of service or Assistant Administrative Officer with combined service of 6 years in the grades of Assistant Administrative Officer or Senior Accountant / Office Superintendent working in the Central Government / State Government / Autonomous Bodies with: a) Degree of a recognized university (preferably in commerce) b) 6 years of experience in supervisory capacity in Accounts section.
Desirable Qualification	Knowledge of FR / SR and GFR and other rules of GOI.

4. Hindi Translator (Direct Recruitment):

Method of Recruitment: Direct Recruitment	
Number of post	01 post
Upper age limit	Upto 30 years.
Category	OBC
Scale of pay	Level 06 of pay matrix under VII CPC
Essential Qualification	a)Post Graduate degree in Hindi from a recognized University or equivalent b)English as a major subject at graduate level c)Certificate/Diploma in Hindi translation
Desirable Qualification	a)Knowledge of Computers b)Two years experience in translation from English to Hindi and Vice-Versa

5. Ear Mould Technician (Direct Recruitment):

Method of Recruitment: Direct Recruitment	
Number of post	01 post
Upper age limit	Below 30 years.
Category	PWD (HH/OH)*
Scale of pay	Level 05 of pay matrix under VII CPC
Essential Qualification	Diploma in Hearing, Language and Speech (DHLS) or Diploma in Hearing Aid & Ear Mould Technology (DHA&ET) or its equivalent.

*The post will be filled among HH candidates, if no candidate is available under the above category, the post will be filled among OH candidate.

GENERAL CONDITIONS FOR DEPUTATION BASIS:

- 1 Post code 1, 2 & 3 are intended to be filled on deputation basis only.
- 2 ***Candidates those working in the Central Govt. / State Govt. / Autonomous body / PSUs have to send their application through proper channel. Applications forwarded without photograph, Signature and necessary Marks cards, Degree certificates, Age proof, last five years of APAR's, No objection certificate, vigilance certificate, Integrity certificate (as per the format attached) shall be summarily rejected. Being deputation post, candidates those working in the private companies other than Government organization such as Central Govt./ State Govt./Autonomous body/PSU etc., are not eligible to apply for the post.***
- 3 All the details furnished in the offline application will be treated as final and no changes shall be entertained.

- 4 The period of deputation for the post of Assistant Registrar (Academics), Asst. Audit Officer and Accounts officer are initially for a period of 01 year likely to be extended on yearly basis (subject to maximum of 3 years)
- 5 The qualifications prescribed should have been obtained through recognized Universities/ Institutions.
- 6 The scales of pay notified for the post code 1, 2 & 3 are as per 7th CPC Recommendations.
- 7 The post code 1, 2 & 3 carry usual allowances as admissible to Central Government employees posted at Mysuru.
- 8 The upper age limit will be reckoned as on the last date prescribed for receipt of applications.
- 9 Employees Under Disciplinary Proceedings:
Employees against whom disciplinary Proceedings are pending or contemplated shall not be considered for appointment on Deputation.
- 10 The period of experience in a discipline / area of work, wherever prescribed, shall be reckoned from the date of acquiring the minimum prescribed educational qualification prescribed for the post and will be reckoned as on the last date prescribed for receipt of Applications.
- 11 The Applications received in response to advertisement will be scrutinized and only short listed candidates will be called for further selection process and it will be notified in the AIISH website.
- 12 The competent authority has the right to accept or reject any application without assigning any reasons.
- 13 **Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.**
- 14 Interim enquiries and other enquiries will not be attended to.
- 15 Candidates are advised to visit our website www.aiishmysore.in for latest updates issued through notifications, instructions, and circulars relating to this recruitment process. No separate communication in this regard will be sent.
- 16 Candidates applying for more than one post **should submit separate applications for each post** indicating the name of the post and postcode in each Application applied for.

GENERAL CONDITIONS / INFORMATION FOR POST CODE 4 & 5:

- 1 It is intended to fill the post code 4 & 5 on regular basis at this Institute.
- 2 All the details furnished in the offline application will be treated as final and no changes shall be entertained and Director, AIISH has all the rights to cancel the advertisement without any prior intimation.
- 3 Applications without photograph, signature, necessary marks cards, Diploma certificates, Degree Certificates, Age proof, Age relaxation in support of their application, certificates in support of claim for exemption under OBC/SC/ST/EWS category, **Certificate of disability, No objection certificate**, Experience Certificate and **disability certificate** as per the Government norms (wherever applicable) shall be summarily rejected. This shall also be applicable to the candidates working in All India Institute of Speech & Hearing, Mysore.
- 4 The qualifications prescribed should have been obtained through recognized Universities/ Institutions.
- 5 The prescribed Essential Qualifications are a bare minimum and mere possession of it, will not entitle the candidates to be considered for the post. The candidates should furnish all the Qualifications and Experience possessed in the relevant field, over and above the minimum qualifications prescribed for consideration of their candidature. **Rehabilitation professionals shall hold a valid registration with RCI.**
- 6 The offline application has to be invariably accompanied with a **No objection certificate** from the employer concerned, by that already in employment under Central/State Govt./Public Sector undertakings or Autonomous Bodies, otherwise application shall be summarily rejected.
- 7 The period of experience in a discipline/area of work, wherever prescribed, shall be reckoned from the date of acquiring the minimum prescribed educational qualification prescribed for the post and will be reckoned as on the last date prescribed for receipt of applications.
- 8 Candidates are encouraged to apply for posts reserved for the respective category by enclosing appropriate certificates issued by Competent Authorities.

Age Relaxation: Age should not exceed the limit prescribed for each category of post as on the closing date for receipt of filled in applications.

The upper age limit against each post is for general category posts. Wherever posts are reserved for SC/ST/OBC/EWS which are indicated against the posts, relaxation in age shall be provided as per Govt. of India orders on the subject. This relaxation is subject to production of certificates issued by Competent Authority as per the Govt. of India rules. **(The OBC certificate/EWS category certificate in the format of Govt. of India only issued on or after 01st August 2020 is acceptable. Moreover, State Govt. formats are not acceptable and requests for age relaxation in such cases shall be summarily rejected.)**

The upper age limit will be reckoned as on the last date prescribed for receipt of applications.

- 9 The scale of pay notified is as per the VII CPC recommendations.
- 10 Candidates should mention postcode and name of the post in their application form with **passport size photo** affixed and the photocopies of all educational qualification certificates/ **experience certificates**/DOB proof with self-attested. **Otherwise, the application will be rejected.** Candidates should also **indicate the name of the post, postcode** in the application.
- 11 Candidates applying for more than one post **should submit separate applications for each post** indicating the name of the post and postcode in each Application applied for.
- 12 **The last date of receipt of applications is 13.08.2021 at 5.30 P.M.**
- 13 The Applications received in response to the advertisement will be scrutinized and only shortlisted candidates will be considered for the selection process. Merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for skill, trade test or written test.
- 14 The appointment of the selected candidates is subject to being found medically fit as per the requirements of the Institute.
- 15 A written skill test / practical skill test may be conducted and details will be notified in the AIISH website and the eligible candidates will be informed of it in due course.
- 16 As per Government of India orders, interviews for posts in Group B & C are dispensed with. The results of the skill test / written skill test when conducted, will only be qualifying in nature. The final selection for these posts will be based on merit/percentage obtained in the essential qualification.
- 17 **The competent authority reserves the right to accept or reject any application without assigning any reasons.**
- 18 **The competent authority reserves the right not to fill all or any of the posts mentioned in the advertisement.**
- 19 **Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.**
- 20 Interim enquiries and other enquiries will not be attended to.
- 21 Candidates are advised to visit our website www.aiishmysore.in for latest updates issued through notifications, instructions, and circulars relating to this recruitment process. No separate communication in this regard will be sent.

HOW TO APPLY:

- a) The application form for Deputation / Direct recruitment may be downloaded from our Institute website www.aiishmysore.in.
- b) **The last date of receipt of applications is 13.08.2021 at 5.30 P.M.**

- c) Application fee of Rs.100/- for General Categories, OBC Candidates and Rs.40/- for candidates belonging to SC/ST Categories. **Women and Physically Handicapped candidates are exempted from payment of application fee.**
- d) Interested candidates who meet the requirement, may **send their Applications** along with Bio-data, Self attested copies of Matriculation / SSLC / Diploma/ Degree / Provisional Degree Certificate(s) and mark sheets for all the Semesters / Years / OBC / SC / ST / EWS / Disability certificates / DOB proof and other testimonials in support of experience, NOC, Vigilance clearance, Integrity certificate, last five years of APARs etc., to Office of the Chief Administrative Officer, All India Institute of Speech and Hearing, Manasagangothri, Mysore – 570006 **on or before 13.08.2021 at 5.30 PM.**
- e) **Application forms without the prescribed application fees, DD. No. Dates are liable to be rejected.**
- f) **Applications received after the last date or with insufficient information would not be considered.**
- g) **Payment of application fee:** By way of Demand Draft in favour of Director, AIISH, Mysore. The candidates should mention the prescribed application fee details in the application also.

Note:

Applications received after the last date or with insufficient information such as any Masters degree certificate / Bachelors degree certificate / All semester mark cards / Diploma certificate / ITI / HSC / PUC / SSLC / DOB proof / Community certificate / Experience / NOC / APARs (last five years), vigilance certificate, Integrity certificate (wherever applicable) / Disability certificate (where ever necessary) / Signature / recent photograph would not be considered. Those applications will be summarily rejected at the time of screening of the applications itself – No further correspondences will be entertained in this regard.

Advt. No. 07/2021
Date: 29.06.2021

M. P. P. P. P. P.
DIRECTOR