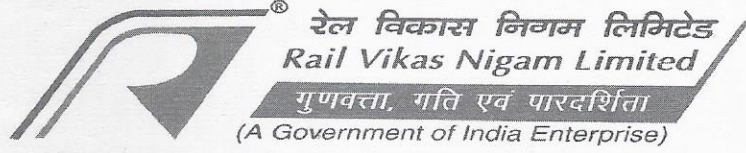


CIN : L74999DL2003GOI118633



No. RVNL/2021/3/9/12/Indent/FIN

Date:- 28.09.2021

**GENERAL MANAGERS
ALL RAILWAYS/PRODUCTION UNITS**

**DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES**

**CMD/MD/CHAIRMAN
ALL RAILWAY PSUs**

Sub: Filling up of one post of Manager (Finance) in E-2, at Corporate Office- New Delhi on deputation basis.

Sir,

Rail Vikas Nigam Limited (RVNL) requires the services of suitable employees of Mechanical department of Indian Railways for being posted as Manager (Finance) in E-2 (one post), at Corporate Office- New Delhi, on usual terms of deputation. The scale of pay of the post, job specification, etc. is given in the **Annexure**. Besides pay & allowances, the Company offers attractive and liberal benefits. The format for application is available at our website www.rvnl.org->Career->Jobs, copy of which is enclosed herewith. **Last date for receipt of applications is 30 days from the date of issue of this vacancy notification.**

It is requested that the above posts may kindly be circulated on your Railway/Divisions and name of suitable official's along with their D&AR/Vigilance/SPE clearance reports and ACR ratings may be forwarded to this office at the earliest.


28/09/2021
(Amit Kumar)

**Sr.DGM/HR/Corporate
Office,**

Email- amit.kumar3@rvnl.org


DA: As above

Copy forwarded for information to:-

1. ED (FIN), RVNL/CO

अमित कुमार / AMIT KUMAR
वरि. उप महाप्रबंधक (मां.सं.) / Sr. Dy. General Manager (H.R.)
रेल विकास निगम लि० / Rail Vikas Nigam Ltd.
(भारत सरकार का उपक्रम) / (A Govt. of India Enterprise)
रेल मंत्रालय / Ministry of Railways
नई दिल्ली-110066 / New Delhi-110066

Scale of Pay of the deputation post	Cadre pay plus deputation (duty) allowance.
Location	For Finance department at CO-New Delhi {One Post}
Age as on date of issue of notification	Below 56 years
Terms of Appointment	Normal terms of deputation.
Tenure of deputation	Five years.
Eligibility	For Manager (Finance) E-2: Senior Subordinates holding the cadre posts in PB-2 Grade Rs. 9300-34800 + Grade Pay Rs. 4800 (CDA) {pre-revised}, Level-8 in 7 th CPC in the relevant department i.e. Finance deptt & having sufficient working experience.
Specific requirement	Preference will be given to candidates having experience of working in construction department.


 28/09/2021
 Sr. DGM/HR.

PRESCRIBED PROFORMA FOR NON-GAZETTED STAFF
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Letter No. and date of issue of Vacancy Notice	
Post against which application has been submitted	
Choice of station (where applicable)	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Department	:	
4.	Category(SC/ST/OBC/UR)	:	
5.	Community (whether Minority)	:	
6.	Date of Birth	:	
7.	Date of entry in to Railway/Govt. Service & post at the time of entry to service	:	
8.	Present Designation with place posting, Division & Railway	:	
9.	Present Pay level (7 th CPC) and basic pay as on date of application & Date of entry in post	:	
10	Whether the grade/pay indicated above is on substantive basis or under MACP/in ex-cadre post(if under MACP/in ex-cadre post, please indicate the post held in cadre and grade of the cadre post)	:	
11	Contact Details(struck down which is not applicable)		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	
12	Preference for /PIU place of posting	:	

13. Educational Qualifications: -

S.No.	Qualification	Year/ Division	Institution/University, Place/ Country

14. Experience Details: -

S. No.	Designation & Railway with Place of posting	Grade	From	To
14(A)	Description of work Preformed / Experience			
15.	Details of previous deputation/ Foreign assignment, if any	:		
16.	Details of awards/punishment	:		
17.	Whether last three years ACRs attached, in case possessed by the employee(give details)			

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice and there is neither any vigilance/D&AR case pending against me nor I am undergoing any penalty on date.

Date:

Place:

(Name and Signature of the applicant)

TO BE FILLED IN BY THE RAILWAY/Deptt
WHILE FORWARDING APPLICATION FOR DEPUTATION

1.	Whether any disciplinary proceedings have been initiated against the employee during his career so far? If yes, details thereof	:	
2.	Whether any preliminary inquiry or any other vigilance related matter is pending against the employee. If so, full facts of the pending matter?	:	
3.	Whether the name of the employee appears in the Agreed List/ Secret List?	:	
4.	Whether the employee can be spared on deputation in the event of selection?	:	
5.	Please indicate ACR ratings for the last three years in respect of the employee/officer.	:	

Signature
of the officer certifying the proforma

Name: _____

Designation: _____